

Washington County Board of Supervisors

Herbert J. Tennies, Chair

Mark T. McCune, First Vice-Chair

Paul E. Ustruck, Second Vice-Chair

AGENDA

DATE: November 25, 2013

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator Employee Benefits Manager/Interim Nancy Pirkey
County Board Chairperson Human Resources Analyst(s)
County Attorney Facilities Manager
County Clerk News Media
Finance Director/Interim Human Resources Director

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
MONDAY, DECEMBER 2, 2013, @ 1:30 P.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Entertain a motion to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically "to discuss the 2013 Deputy Sheriff contract, and to formulate bargaining strategies for future collective bargaining agreements." - *Appearance: Nancy Pirkey*
4. Return to Open Session and Possible Action on Items Discussed in Closed Session
5. Minutes: November 14, 2013
6. Discussion and Possible Action on 2014 Stop Loss Insurance
7. 2014 Long Term Disability and Life Insurance Renewal
8. Ordinance for Temporary and Limited Term Employees
9. Discussion and Possible Action on Paid Time Off (PTO) Policy
 - Short Term Disability
 - Implementation Timeframe
10. Discussion and Possible Action on Stipend for Interim Human Resources Manager
11. Discussion and Possible Payout of Unused Vacation for Interim Human Resources Director
12. Human Resources Director Job Description
13. Interim Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
14. Next Tentative Meeting Dates
15. Adjournment

PIS:ld

Enclosures: *Minutes and Human Resources Director Job Description*

See Other Side →

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the County Board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 25th day of November 2013. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.