

# Washington County Board of Supervisors

**Herbert J. Tennies, Chair**  
**Mark T. McCune, First Vice-Chair**  
**Paul E. Ustruck, Second Vice-Chair**

## AGENDA

DATE: October 18, 2012

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator      Employee Benefits Manager  
County Board Chairperson      Human Resources Analyst(s)  
County Attorney      Facilities Manager  
County Clerk      Nancy Pirkey  
Human Resources Director      News Media

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
THURSDAY, OCTOBER 25, 2012, @ 9:00 A.M.  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Entertain a motion to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating other specified public business whenever competitive or bargaining reasons require a closed session, specifically "to discuss the Deputy Sheriff contract, and to formulate bargaining strategies for future collective bargaining agreements." *Appearance: Nancy Pirkey*
4. Return to Open Session and Possible Action on Items Discussed in Closed Session
5. Minutes: September 17, 2012
6. Discussion and Approval on Pay Plan Appeals Process and Timeline
7. Discussion on Consideration of Paid Time Off (PTO) for 2014
8. Review and Set Definition for Eligibility to Earn Overtime Pay for Non-exempt Employees
9. Review and Action on Work from Home in Addition to Regular Hours for Exempt Employees
10. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
11. Next Tentative Meeting Date(s)
12. Adjournment

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Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

**AFFIDAVIT OF POSTING** This agenda was posted in the office of the County Clerk on the 18th day of October 2012. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.