

Washington County Board of Supervisors

Herbert J. Tennies, Chair

Mark T. McCune, First Vice-Chair

Paul E. Ustruck, Second Vice-Chair

AMENDED (2) - AGENDA

DATE: August 7, 2013

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator Employee Benefits Manager/Interim Division Manager
County Board Chairperson Human Resources Analyst(s)
County Attorney Facilities Manager
County Clerk News Media
Finance Director/Interim Human Resources Director

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
THURSDAY, AUGUST 8, 2013, @ 9:00 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: July 18 and 25, 2013
4. **Amendment to 2013 Ordinance 7 – Human Services Department Staffing Plan**
5. Paid Time Off (PTO) Policy Discussion, Development, and Revised Timetable
6. Ordinance Amendment for Limited Term and Temporary Term Employees
7. Interim Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
8. Next Tentative Meeting Date: Friday, August 16, 2013, @ 9:00 a.m.
9. Johnson Controls Facilities Management Progress Report for 2013 - *Dave Loomans*
10. Adjournment

PIS:ld

Enclosures: *Minutes (2), Ordinance, PTO (2)*

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 7th day of August 2013. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.