Washington County Board of Supervisors

Herbert J. Tennies, Chair
Mark T. McCune, First Vice-Chair
Paul E. Ustruck, Second Vice-Chair

AMENDED - AGENDA

DATE: July 15, 2013

TO: ADMINISTRATIVE SERVICES COMMITTEE

Administrative Coordinator	Employee Benefits Manager
County Board Chairperson	Human Resources Analyst(s)
County Attorney	Facilities Manager
County Clerk	Linda Olson
Human Resources Director	News Media

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
THURSDAY, JULY 18, 2013, @ 9:00 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: June 27, 2013 and July 2, 2013
4. Action on Resolution to Participate in Whole Life Insurance Benefit
5. Presentation and Action on Recommended 2014 Worker's Compensation Rates for Budgeting
6. Ordinance Revision Regarding ADRC Staffing Plan
7. Report on Performance Review Form
8. Paid Time Off (PTO) Policy Discussion and Development
9. Human Resources Director's Update
   - Commendation Resolutions
   - Employee Relations Activities
10. **Discussion and Action on Plan to Fill the Upcoming Vacancy in Human Resources Director Position**
11. Next Tentative Meeting Dates: Thursday, July 25, 2013, @ 9:00 a.m., Thursday, August 8, 2013, @ 9:00 a.m., Friday, August 16, 2013, @ 9:00 a.m.
12. Request for Equipment Purchase - Central Reproductions - *Brenda Jaszewski*
13. Report on Election Equipment Funding Plan - *Brenda Jaszewski*
14. Adjournment

PIS:ld
Enclosures: *Minutes, PTO Document*

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 15th day of July 2013. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.

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