

Washington County Board of Supervisors

Herbert J. Tennies, Chair

Mark T. McCune, First Vice-Chair

Paul E. Ustruck, Second Vice-Chair

AGENDA

DATE: June 7, 2013

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator Employee Benefits Manager
County Board Chairperson Human Resources Analyst(s)
County Attorney Facilities Manager
County Clerk News Media
Human Resources Director

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
FRIDAY, JUNE 14, 2013, @ 9:00 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes of May 30, 2013
4. Discuss and Consider Action on Health Insurance Options for Those Employees Newly Eligible per the Affordable Care Act
5. Follow up on County Board Action on 2013 Ordinance 3
6. Continue Paid Time Off (PTO) Policy Discussion and Development and Workable Time Frame
7. Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
8. Next Tentative Meeting Dates: Thursday, June 27, 2013, @ 9:00 a.m., Tuesday, July 2, 2013, @ 9:00 a.m., Thursday, July 18, 2013, @ 9:00 a.m., Thursday, July 25, 2013, @ 9:00 a.m., Thursday, August 8, 2013, @ 9:00 a.m., Friday, August 16, 2013, @ 9:00 a.m.
9. Report on Property & Liability Insurance and Possible Solicitation of Bids/Proposals for Insurance
10. Independent Contractor Relationships
 - Template Contract
 - Establish Policy for Insurance Requirements
11. Adjournment

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Enclosures: *Minutes(1), Insurance(2), PTO Handouts(4), Affordable Care Act(1)*

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 7th day of June 2013. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.