

Washington County Board of Supervisors

Herbert J. Tennes, Chair

Mark T. McCune, First Vice-Chair

Paul E. Ustruck, Second Vice-Chair

AGENDA

DATE: May 23, 2013

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator Employee Benefits Manager
County Board Chairperson Human Resources Analyst(s)
County Attorney Facilities Manager
County Clerk Chris Ohlis
Human Resources Director News Media

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
THURSDAY, MAY 30, 2013, @ 9:00 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes of May 7, 2013
4. Entertain a motion to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(g), conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved; specifically, "to discuss Worker's Compensation Case." *Appearance: Chris Ohlis*
5. Return to Open Session
6. Possible Action on Items Discussed in Closed Session
7. Action on Patient Centered Outcomes Research Institute (PCORI) Fee
8. Review and Revise Nepotism Policy
9. Ordinance Amendment of Vacation Policy for Specific County Positions that Handle Money
10. Paid Time Off (PTO) Policy Discussion and Development
11. Review and Consider Action on Pay Progression with Performance Management
12. Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
13. Next Tentative Meeting Dates: Thursday, June 13, 2013, @ 9:00 a.m., Thursday, June 27, 2013, @ 9:00 a.m., Tuesday, July 2, 2013, @ 9:00 a.m., Thursday, July 18, 2013, @ 9:00 a.m., Thursday, July 25, 2013, @ 9:00 a.m., Thursday, August 8, 2013, @ 9:00 a.m., Friday, August 16, 2013, @ 9:00 a.m.
14. Report on Property & Liability Insurance and Possible Solicitation of Bids/Proposals for Insurance
15. Adjournment

PIS:ld

Attachments: *Minutes, PTO Information, Prop. & Liab. Insur. Memo, Performance Mgmt. Ordinance*

See other side→

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 23rd day of May 2013. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.