

Washington County Board of Supervisors

Herbert J. Tennies, Chair

Mark T. McCune, First Vice-Chair

Paul E. Ustruck, Second Vice-Chair

AMENDED - AGENDA

DATE: April 30, 2013

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator Employee Benefits Manager
County Board Chairperson Human Resources Analyst(s)
County Attorney Facilities Manager
County Clerk Dale Schmidt
Human Resources Director News Media

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
TUESDAY, MAY 7, 2013, @ 8:30 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Election of Vice-Chairperson
4. Minutes of April 25, 2013
5. Proposed Changes in Sheriff's Department Administrative Staffing Plan - *Sheriff Dale Schmidt*
6. Paid Time Off (PTO) Policy Discussion and Development
7. Initial Information on Life Insurance Available through WCA Services, Inc.
8. Continue Discussion on Pay for Performance
9. Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
10. Next Tentative Meeting Dates: Thursday, May 30, 2013, @ 9:00 a.m., Thursday, June 13, 2013, @ 9:00 a.m., Thursday, June 27, 2013, @ 9:00 a.m., Thursday, July 18, 2013, @ 9:00 a.m., Thursday, July 25, 2013, @ 9:00 a.m., Thursday, August 8, 2013, @ 9:00 a.m., Friday, August 16, 2013, @ 9:00 a.m and Discussion of an Additional Date for July 2013
11. 2015 County Clerk Capital Improvement Plan Request Updates - *Brenda Jaszewski*
12. Employee Appreciation Party Update & Employee Survey - *Brenda Jaszewski*
13. 2014-2019 Facilities Capital Improvement Plan - *David Loomans*
14. Adjournment

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Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 30th day of April 2013. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.