

# Washington County Board of Supervisors

*Herbert J. Tennes, Chair*

*Daniel W. Stoffel, First Vice-Chair*

*John W. Stern, Second Vice-Chair*

## AMENDED - AGENDA

DATE: March 2, 2012

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator                      Employee Benefits Manager  
County Board Chairperson                      Human Resources Analyst(s)  
County Attorney                                      Facilities Manager  
County Clerk    Charlie Carlson  
Human Resources Director                      **Assistant Administrator for Golf and Parks**  
News Media

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
TUESDAY, MARCH 6, 2012@ 9:00 A.M.  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: February 16, 2012
4. Update on Pay Plan Study - *Charlie Carlson*
5. **Discuss the Step Level of Rehiring a Clubhouse Attendant at the Golf Course - *Mike Kactro***
6. Further Consideration and Action on Salaries for the Offices of County Clerk, County Treasurer, and Register of Deeds in the 2013-2016 Term of Office
7. Review of Residency Policy and Possible Action
8. Review and Possible Amendment of Ordinance 19
9. Review Smoking and Vehicle Use Policies and Possible Action
10. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
11. Next Meeting Date: Thursday, March 22, 2012, @ 9:00 a.m.
12. Action on the Parking Lot Lighting Bids and Scope of Work - *Facilities*
13. Future Agenda Items
14. Adjournment

RJ:ld

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

### AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 2nd day of March 2012. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.