

Washington County Board of Supervisors

Herbert J. Tennies, Chair
Mark T. McCune, First Vice-Chair
Paul E. Ustruck, Second Vice-Chair

AGENDA

DATE: February 20, 2014

TO: ADMINISTRATIVE SERVICES COMMITTEE

County Board Chairperson	Interim Human Resources Director	Dale Schmidt
County Manager	Employee Benefits Manager	News Media
County Attorney	Human Resources Analyst	
County Clerk	Facilities Manager	
Finance Director	Jim Strachota	

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
THURSDAY, FEBRUARY 27, 2014, @ 9:00 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: January 28, 2014 and February 20, 2014
4. Proposed Youth Treatment Center Building Modifications - *Jim Strachota*
5. Discussion and Possible Action on Promotional Raise - *Jim Strachota*
6. Ordinance: §7.02 & §7.03 relating to Washington County Staffing Plan - Adding Three Additional Corrections Officers - *Dale Schmidt*
7. Paid Time Off (PTO) Update
8. Ordinance: §7.04 Administration of Classification and Compensation Plan (10) - Introductory Period
9. Discussion and Possible Action on Attendance Policy
10. Update on Human Resources Director Recruitment - *Joshua Schoemann*
11. Interim Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
12. Next Tentative Meeting Dates
13. County Clerk Staffing Report - *Brenda Jaszewski*
14. Adjournment

Enclosures: *Minutes (2), YTC Report, Promotional Policy, Sheriff Staff Proposal, Attendance Policy*

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the County Board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 20th day of February 2014. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.