

# Washington County Board of Supervisors

*Herbert J. Tennes, Chair*  
*Mark T. McCune, First Vice-Chair*  
*Paul E. Ustruck, Second Vice-Chair*

## AGENDA

DATE: January 21, 2014

TO: ADMINISTRATIVE SERVICES COMMITTEE  
County Board Chairperson    Employee Benefits Manager/Interim    Theresa Russell  
County Manager                Human Resources Analyst(s)                Dale Schmidt  
County Attorney                Facilities Manager                                News Media  
County Clerk                      Jim Strachota  
Finance Director/Interim Human Resources Director

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
**TUESDAY**, JANUARY 28, 2014, @ 9:00 A.M.  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Entertain a Motion to Convene in Closed Session Pursuant to §19.85(1)(e), Wis. Stats. for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and §19.85(1)(c), Wis. Stats. for considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, "to discuss and interpret certain collective bargaining agreement provisions of the existing Deputy Sheriff contract relating to the Command Staff and Voluntary Employee Beneficiary Association (VEBA), and extending a Human Services employee's probation for three months."
4. Return to Open Session
5. Possible Action on Items Discussed in Closed Session
6. Minutes: January 2, and 14, 2014
7. Human Services Reclassification Request for Electronic Health Data System Coordinator - *Jim Strachota*
8. Ordinance for Clerk of Courts and Sheriff Salary - 2015-2018 Term
9. Ordinance - Miscellaneous Rates - Deputy Sheriff Hiring Rate
10. Ordinance - §7.04 Administration of Classification and Compensation Plan (10) - Introductory Period
11. Request to Non-Lapse 2013 Funds to 2014 - Human Resources
12. Human Resources Director Recruitment and Interim Services - *Joshua Schoemann*
13. Interim Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities

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Enclosures: *Minutes (2)*,

*See Other Side →*

14. Request to Non-lapse 2013 Funds to 2014 - County Clerk
15. Request to Non-lapse 2013 Funds to 2014 - Facilities
16. Next Tentative Meeting Dates
17. Adjournment

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the County Board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

**AFFIDAVIT OF POSTING** This agenda was posted in the office of the County Clerk on the 21st day of January 2014. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.