

Washington County Board of Supervisors

Herbert J. Tennies, Chair

Mark T. McCune, First Vice-Chair

Paul E. Ustruck, Second Vice-Chair

AMENDED - AGENDA

DATE: December 30, 2013

TO: ADMINISTRATIVE SERVICES COMMITTEE
County Manager Employee Benefits Manager/Interim News Media
County Board Chairperson Human Resources Analyst(s)
County Attorney Facilities Manager
County Clerk **Craig Garbisch**
Finance Director/Interim Human Resources Director

FROM: Peter I. Sorce, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
THURSDAY, JANUARY 2, 2014, @ 9:00 A.M.
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: December 2, and 20, 2013
4. Entertain a Motion to Convene in Closed Session Pursuant to §19.85(1)(e), Wis. Stats. for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically, "to discuss and interpret certain collective bargaining agreement provisions of the existing Deputy Sheriff contract and to discuss the impact of the proposed settlement of the 2013 contract on command staff".
5. Return to Open Session
6. Possible Action on Items Discussed in Closed Session
7. **Chief Deputy Medical Examiner Holiday and Vacation Payout**
8. Discussion and Possible Action on Paid Time Off (PTO) Policy
 - Short Term Disability Program
 - Timing and Enforcing of PTO Bank Caps
9. Discussion and Possible Action on Auxiant Fee & Commission Disclosure Statement - Schedule A
10. Interim Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
11. Next Tentative Meeting Dates
12. Adjournment

PIS:ld

Enclosures: *Minutes (2), Draft PTO Policy, Draft Short Term Disability Policy, Schedule A*

Please See Other Side →

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the County Board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 30th day of December 2013. Notice was sent to the West Bend Daily News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.