

WASHINGTON COUNTY
MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING ADVISORY COMMITTEE
MINUTES OF JANUARY 30, 2008

The meeting was called to order by Heiser at 6:15 p.m. at the Washington County Public Agency Center in Rooms 1113 A/B. Those present included:

Advisory Committee Members Present:

Mathew Heiser, Chairperson	Village of Kewaskum
Ron Heinen, Vice-Chairperson	Town of Barton
Brian Bausch	Washington County Board Supervisor
Daniel Knodl	Washington County Board Supervisor
Ron Hefter	Town of Addison
Brad Bautz	Town of Erin
Paul Metz.....	Town of Germantown
Jim Bennett.....	Town of Hartford
Ellis Kahn	Town of Kewaskum
Phil Beitz	Village of Newburg Citizen
Leander Herriges	Town of Wayne
Jerry Priesgen	LUT Work Group Chairperson
John Schultz	Town of Trenton Citizen
David Nixon	UWWC
Barb Renkas	Town of West Bend Citizen
Michael Heili.....	Village of Newburg
John Wald.....	DNR Park & Recreation
Scott Mathie	Metropolitan Builders Association
Ralph Eisenman.....	Town of Farmington
Gary Karnitz	HUED Workgroup Representative

Excused:

Willard Heppe	Town of Polk
Chris Kuehn.....	HUED Work Group Chairperson
Dave Johnson	Non-metallic Mining Representative
Ed Doerr	Town of Trenton

Absent:

Ann Enright	Washington Board of Realtors
Mike Becker	Farm Bureau
Shawn Graff	Ozaukee Washington Land Trust
David Baldus	ANCR Work Group Chairperson

Staff

Deb Sielski	Assistant Administrator for Planning
Washington County Planning and Parks Department	
Nancy Anderson	Chief Planner
Southeastern Wisconsin Regional Planning Commission	
Kim Nass	County Attorney
Washington County Attorney	
Robbie Robinson	Planner
Southeastern Wisconsin Regional Planning Commission	
Chris Parisey.....	Planner
Southeastern Wisconsin Regional Planning Commission	
Kelly Hahm	Administrative Secretary
Washington County Planning and Parks Department	

Others

Kevin Struck – UW-Extension

FIRST ORDER OF BUSINESS: Call Meeting to Order/Review Agenda

Heiser called meeting to order at 6:15 P.M.

SECOND ORDER OF BUSINESS: Approval of Minutes

Motion by Bennet, seconded by Herriges to approve minutes of December 18, 2007 with no additions or corrections. Motion carried unanimously.

THIRD ORDER OF BUSINESS: Update on Housing, Utilities and Community Facilities, and Economic Development Element Workgroup

Karnitz updated the Committee in Chris Kuehn's absence. Karnitz stated that unfortunately there was no quorum at the last meeting. The workgroup reviewed Chapter XII and reviewed Advisory Committee changes to Chapter X. Karnitz stated that there was discussion regarding Map XII-3 and they suggested deleting the map. Sielski added that this was the last meeting for the workgroup.

FOURTH ORDER OF BUSINESS: Update on Land Use and Transportation Element Workgroup

Priesgen stated that the workgroup reviewed and approved the maps presented. However, there were numerous concerns which were outlined in the minutes that will be taken to the Jurisdictional Highway Committee. Priesgen stated that this was the last meeting of the workgroup.

Bennett informed the Committee that the next Jurisdictional Highway Committee meeting is February 21, 2008 at the Government Center if anyone is interested in attending.

FIFTH ORDER OF BUSINESS: Review and Approval of Draft Chapter IX – Land Use Element

Heiser stated this agenda item is being postponed until the next meeting.

SIXTH ORDER OF BUSINESS: Review and Approval of Draft Chapter XII – Utilities & Community Facilities Element

Anderson reviewed draft Chapter XII – Utilities and Community Facilities Element. (See Attached). Heili suggested stating in Table XII-1, that the Village of Newburg sewage treatment plant serves properties in both Ozaukee and Washington Counties. (Mathie arrived at 6:35 p.m.). Metz stated that names in Table XII-4 were incorrect. Heinen stated that the Knights of Columbus in West Bend recycles phones (ex: cell phones, home phones). Heiser stated that the County Dive team should be included in Chapter 5.

Discussion ensued regarding the 32 emergency management services. Anderson stated that it should read 32 emergency medical service zones. Heiser suggested that under the Libraries section on page 11, state that Washington County receives funds from other counties. Discussion ensued regarding non-county residents using Washington County libraries.

Motion by Heili, seconded by Bennett to delete Map 3. Discussion ensued. Karnitz explained that all Fire Departments have an ISO rating that lists the information provided in the map. Bennett asked about the purpose of the map. Anderson replied that it gives an idea of available services when planning for future development. Heili and Bennett withdrew motion.

Motion by Bennett, seconded by Heinen to change the 2nd to last program on Page 16 to change “site” to “sites” in the County. Motion carried unanimously.

Discussion ensued regarding having staff research disposal programs for new types of hazardous wastes.

Motion by Heinen, seconded by Bennett to add a new program “Staff to continue to research new potentially hazardous household wastes”. Motion carried unanimously.

Motion by Beitz, seconded by Heili to revise 3rd to last bullet on page 18 under Health Care Issues as follows: Promote programs with UW-Washington County and Moraine Park Technical College, in order to have an educated and adequate supply of skilled workers to provide healthcare services. Motion carried unanimously.

Mathie suggested adding a program or policy under the Parks and Recreations Issue regarding the Butlers Garter Snake which is a threatened species. Anderson stated that there are some programs and policies in the Agricultural, Natural, and Cultural Resources chapter in regards to threatened species, but are not specific to species.

Motion by Mathie, seconded by Bennett to add a program that states “Once the Core 40 DNR sites are selected, that the County gives strong consideration to those areas when purchasing land for park and open space purposes.” Discussion ensued.

Nixon suggested extending the language to all endangered and threatened species. Mathie did not accept the change to his motion. **Motion was defeated.**

Karnitz stated that the County does provide Emergency Management Services and suggested adding language relating to the Emergency Management services within the County. Sielski replied that language could be added. Bausch stated that the recommendations in the Safety and Emergency Management Issue, the County would coordinate with state agencies and so this should be mentioned in the text.

Motion by Bennett, seconded by Heinen to add a program to “Continue to provide Emergency Management Services and coordination with local governments and state agencies in disaster recovery.” Motion carried unanimously.

Motion by Mathie, seconded by Heinen to add a program under the Intergovernmental Cooperation Issue stating the County should coordinate multi-jurisdictional meetings to discuss relevant issues or services to improve efficiencies.” Discussion ensued. Sielski commented in regards to Ozaukee County First Friday Forums. Motion carried. (Metz voting no).

Hefter asked to identify the proposed new parks sites on page 6. Anderson stated that they will be added.

Motion by Bennett, seconded by Heinen to approve Chapter 12 with the suggested amendments. Motion carried unanimously.

SEVENTH ORDER OF BUSINESS: Review and Approve Dispute Resolution Process Recommendations

Sielski stated that this is a ground breaking effort in the State of Wisconsin. Sielski stated the members received the Dispute Resolution Forum documents in their packets and she reviewed them. (See Attached). Sielski stated that one paragraph will be added to the document to explain how the County will be involved in the alternative dispute resolution process as suggested by Brian Ohm, an attorney in the Madison UW-Extension office. Sielski stated that Brian Ohm suggested that we expand on the types of conflicts that could be brought to the Dispute Resolution Panel in regards to the comprehensive plan.

Sielski shared the e-mail from Brian Ohm with committee members. Sielski stated she presented this information to Ozaukee County and the information was very well received.

Sielski stated once the materials are approved they will be presented to PCPC on February 20th and Advisory Committee members are invited to attend to show support for the process. After approval the documents will be sent to local municipalities. Metz commended staff for putting all the information together.

Motion by Heinen, seconded by Bennett to approve the Dispute Resolution Forum documents as amended. Motion carried unanimously.

EIGHTH ORDER OF BUSINESS: Review of Planning, Conservation and Parks Committee (PCPC) Minutes and Chapter Revisions

Sielski stated that the committee received a copy of the minutes from the PCPC meeting (See Attached) and she reviewed the changes the PCPC made to the Housing Element and Transportation Element chapters at their January 9th meeting. There were no comments on the PCPC action.

NINTH ORDER OF BUSINESS: Public Comment

Herriges commented that if the towns people would suggest what issue they would want speakers on for the Towns Association meetings, to let their town chairman know. Bausch stated that the Clean Sweep is September 26, 2008.

TENTH ORDER OF BUSINESS: Discussion Regarding Upcoming Meetings

Sielski stated the next meeting will be February 13. There will be two meetings in February. Sielski reviewed the upcoming meeting schedule. (See Attached).

Discussion ensued regarding the March 26th meeting and the possibilities of changing it to March 19th. The committee agreed to follow up on this issue at their February 13th meeting.

Heiser commented that he attended a County Board meeting at which Paul Mueller (Administrator for the Planning and Parks Department) gave a big thank you to Sielski for her efforts on the Comprehensive Plan.

ELEVENTH ORDER OF BUSINESS: Adjournment

Motion by Heinen, seconded by Bausch to adjourn. Motion carried. Meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Debora Sielski
Assistant Administrator for Planning

Approved by _____
Mathew Heiser, Chairperson

Date _____