

1 **UWWC BOARD OF COMMISSIONERS**

2 UWWC, Room 101
3 West Bend, Wisconsin

February 16, 2005
1:30 p.m.

4
5 Present: David N. Radermacher, Barbara Barringer, Brian W. Bausch, Acting Dean Tom Brigham, Brenda Jaszewski,
6 and Michael Schlotfeldt.

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8 Excused: Thomas J. Sackett, Thomas S. Smith.

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10 Also present: Facility Manager David Loomans, UWWC Maintenance Supervisor Bruce Edwards.

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12 **MINUTES**

13 Moved by Ms. Barringer, seconded by Mr. Schlotfeldt to approve the minutes of October 20, 2004, as presented.
14 Motion carried.

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16 **REVIEW 2005 BUDGET**

17 Mr. Loomans reviewed the 2005 budget and noted the breakdown of projects and maintenance contracts. The total
18 approved budget is \$225,897, with the County portion being \$167,164 and the City portion is \$58,733.

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20 Moved by Mr. Schlotfeldt, seconded by Mr. Bausch to approve the 2005 budget report as presented. Motion carried.

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22 **FACILITY MANAGEMENT REPORT**

23 Mr. Loomans reported the following projects are complete:

- 24 1. Glass storefront door installed in the art display area outside the Theater.
25 2. Wall and door installed in the large storage room near the library.
26 3. Door installed between the two computer labs near the library.

27
28 The following projects are scheduled for 2005:

- 29 1. Elevator repair, scheduled for summer break.
30 2. A door, landing and stairs between the theater storage room near library, scheduled for summer break.
31 3. A computerized maintenance management system (CMMS) to be used for staff to submit work requests, asset
32 tracking, repair costs and labor hours.

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34 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

35 Mr. Edwards stated there is nothing new to report at this time.

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37 **UWWC STATUS OF SELECTION PROCESS FOR UWWC DEAN**

38 Dean Brigham stated that interviews were going to be conducted for the eight candidates for UWWC Dean. From
39 these eight, a short-list will be created and those names will be forwarded to the Chancellor. These individuals will
40 then meet with faculty, staff, and students, who will email the Chancellor their recommendations. A final decision is
41 expected the end of March or early April.

42
43 **STATUS OF UWWC NURSING PROGRAM**

44 Appearance: Adult Advisor/Nursing Program Advisor Chris Beloin

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46 Mr. Beloin gave a Power Point presentation on the nursing program offered at U.W.W.C. The program is offered for
47 16 students each Fall. The students attend UWWC for years 1, 2, and 4, and their 3rd year they commute to UW-
48 Milwaukee. Mr. Beloin explained the program and the requirements for students applying to the program. Mr.
49 Radermacher thanked Mr. Beloin for the informative presentation.

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51 **DATE FOR ANNUAL MEETING IN MAY**

52 The next meeting will be Tuesday, May 3, 2005, at 1:30 p.m.

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54 **ADJOURNMENT**

55 Moved by Mr. Bausch, seconded by Ms. Barringer to adjourn at 2:37 p.m. Motion carried.
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