

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

February 15, 2007
1:45 p.m.

5
6 Present: David N. Radermacher, Barbara Barringer (arrived at 1:47 p.m.), Richard L. Bertram, Ralph R.
7 Hensel, Brenda Jaszewski, Dean David Nixon, and Michael Schlotfeldt.

8
9 Also present: County Board Chair Thomas J. Sackett, Assistant Dean Cathi Dziedzic, Facility Manager
10 David Loomans, and UWWC Maintenance Supervisor Bruce Edwards.

11
12 Chairman Radermacher called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Moved by Mr. Bertram, seconded by Mr. Hensel to approve the minutes of January 25, 2007. Motion
16 carried.

17
18 Ms. Barringer arrived at 1:47 p.m.

19
20 **FACILITY MANAGEMENT PROJECTS REPORT**

21 Mr. Loomans distributed a listing of the 2007 projects and stated there are no new projects or updates
22 since the last meeting. Moved by Mr. Bertram, seconded by Mr. Schlotfeldt to accept the Facility
23 Management Projects report. Motion carried.

24
25 **UPDATE ON BUDGET**

26 Mr. Loomans stated the total 2006 funds to carry over to 2007 would be \$17,688.27. There is no report
27 for 2007. Moved by Mr. Schlotfeldt, seconded by Mr. Hensel to accept the update on the 2006 budget.
28 Motion carried.

29
30 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

31 Mr. Edwards reported there would be a new automatic door opener installed on the library doors.
32 Moved by Mr. Bertram, seconded by Mr. Hensel to accept the UWWC Maintenance Supervisor Projects
33 report. Motion carried.

34
35 **UNIVERSITY PROGRAM REPORT**

36 **Strength-Quest Program** – Appearance by Martha Nelson, Assist. Dean for Student Services

37
38 Ms. Nelson discussed the Strength-Quest program at UWWC, which is unique within Wisconsin to this
39 campus. This online assessment tool reveals a student's five greatest areas of talent. Ms. Nelson
40 applied for and received grants to purchase the materials for the program. Last fall, the program was
41 offered to all incoming freshmen. At this time, there is no cost to students for participating in this
42 program.

43
44 **Presentation-Discussion of Third Floor Expansion**

45 Dean Nixon stated he and Administrative Coordinator Doug Johnson had a meeting and walk-through of
46 the their floor with the Plunkett Raysich Architects. A proposal for a study was presented to the
47 Commissioners. This study would include schematic floor plans, cost estimates, a schedule, and report.
48 The actual build plans would not be included. Dean Nixon stated the design and construction costs

1 should be budgeted in 2008. Ms. Barringer stated she will be requesting the City's portion of the
2 architect fees be carried forward and the City Administrator will be contacting Mr. Doug Johnson
3 regarding actual funding of the project.
4

5 Moved by Mr. Bertram, seconded by Ms. Barringer to authorize Plunkett and Raysich Architects
6 conduct a study of the potential build-out of the third floor shell space in an amount not to exceed
7 \$7,000, plus reimbursable expenses billed at cost. Motion carried.
8

9 **Ideas for Reporting on the University's Activities at the Next Meeting**

10 The next meeting will include the results of the study of the third floor expansion.
11

12 Moved by Mr. Schlotfeldt, seconded by Mr. Hensel to approve the University Program report. Motion
13 carried.
14

15 **NEXT MEETING**

16 The next meeting is scheduled for Thursday, April 19, 2007, at 1:30 p.m. at the University.
17

18 **ADJOURNMENT**

19 Moved by Mr. Bertram, seconded by Mr. Hensel to adjourn at 2:43 p.m. Motion carried.
20
21
22

23 Brenda J. Jaszewski
24 Secretary, UWWC Board of Commissioners