

1 **UWWC BOARD OF COMMISSIONERS**

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3 UWWC, Room 101  
4 West Bend, Wisconsin

November 8, 2007  
9:00 a.m.

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6 Present: David N. Radermacher, Barbara Barringer, Ralph R. Hensel (arrived at 9:07 a.m.), Richard  
7 L. Bertram, Michael Schlotfeldt (Alternate), Brenda Jaszewski, and Dean David Nixon.

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9 Excused: Nick Dobberstein.

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11 Also present: Administrative Coordinator Doug Johnson, Purchasing Agent Bill Kurer, County  
12 Board Chair Thomas Sackett, Assistant Dean Cathi Dziezcic, UWWC Maintenance Supervisor John  
13 Etta, Facility Manager David Loomans, and County Supervisor Charlene Brady.

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15 Chairman Radermacher called the meeting to order and read the Affidavit of Posting.

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17 **MINUTES**

18 Moved by Mr. Bertram, seconded by Ms. Barringer to approve the minutes of October 10, 2007.  
19 Motion carried.

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21 **CLOSED SESSION**

22 Moved by Mr. Schlotfeldt, seconded by Ms. Barringer to convene in closed session at 9:02 a.m.  
23 session pursuant to Wisc. Stats. 19.85(1)(e) – Interviewing Construction Manager Firms and  
24 Architect Agreement for the UWWC Third Floor Build Out-Music Room Renovation Project.  
25 Motion carried unanimously by roll call vote.

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27 **OPEN SESSION**

28 Moved by Ms. Jaszewski, seconded by Ms. Barringer to return to open session at 12:01 p.m. Motion  
29 carried unanimously by roll call vote.

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31 **CONSTRUCTION MANAGER/ARCHITECT AGREEMENT**

32 Moved by Mr. Schlotfeldt, seconded by Mr. Bertram to approve Construction Management Group,  
33 Inc. (CMG) as the Construction Manager for the UWWC Third-Floor Build Out/Music Area project  
34 with CMG’s staging areas and space needs to be approved by Dean Nixon. Motion carried.

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36 Moved by Mr. Bertram, seconded by Mr. Schlotfeldt to approve Plunkett Raysich Architects as the  
37 Architect for the UWWC Third-Floor Build Out/Music Area project, at a cost of \$224,000. Motion  
38 carried.

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40 **THIRD FLOOR BUILD OUT/MUSIC AREA RENOVATION PROJECT REPORT**

41 *Fund Raising Committee Activities*

42 Dean Nixon stated the committee for fund raising has been assembled and letters will be sent in the  
43 next few days to potential donors.

44  
45 *Engineering Degree Program & State of Wisconsin’s Commitment*

46 Dean Nixon has a letter from Chancellor David Wilson dated August 2, 2007, acknowledging the  
47 recommendation to the UW System Board of Regents that \$600,000 for staffing and equipment to  
48 support an engineering program at UW-Washington County be included as one of the top priority

1 items for consideration in the 2009-2011 budget. Moved by Mr. Schlotfeldt, seconded by Mr. Hensel  
2 to accept the report. Motion carried.

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4 Ms. Jaszewski was excused at 12:20 p.m.

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6 **FACILITY MANAGEMENT PROJECTS REPORT**

7 Mr. Loomans distributed and commented on the Facilities Management Project Report. The need for  
8 engineering and construction management for the UWWC roof replacement project was reviewed.

9 Moved by Richard Bertram, seconded by Mr. Hensel to accept the report. Motion carried.

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11 **2007 & 2008 BUDGET**

12 Mr. Loomans presented a 2007 budget balance report as of October 31, 2007, and reported on the  
13 2008 budget. This group of projects and level of expenses has been included in the approved County  
14 Budget for next year. Ms. Barringer reported that the City has also included their share of these  
15 expenses in the 2008 City Budget. Moved by Mr. Bertram, seconded by Mr. Hensel to accept the  
16 report. Motion carried.

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18 John Etta was again introduced as the new UWWC Maintenance Supervisor. Mr. Loomans indicated  
19 that he will be briefing John on the projects and budgets to be addressed going forward. Moved by  
20 Mr. Hensel, seconded by Mr. Schlotfeldt to accept the report. Motion carried.

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22 The next meeting will most likely be scheduled at a time requested by Plunkett Raysich Architects to  
23 update the Board on design plans for the construction project. If possible this will be arranged for a  
24 Thursday.

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26 **ADJOURNMENT**

27 Moved by Mr. Hensel, seconded by Mr. Bertram to adjourn at 12:28 p.m. Motion carried.

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Brenda J. Jaszewski  
Secretary, UWWC Board of Commissioners