

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

October 16, 2008
1:00 p.m.

5
6 Present: Ralph Hensel, Richard Bertram, Brenda Jaszewski, Daniel Knodl, Dean David Nixon,
7 Amy Reuteman, and Michael Schlotfeldt.

8
9 Also present: Assistant Dean Cathi Dziezcic, County Board Chairman Herbert Tennies,
10 Administrative Coordinator Doug Johnson, Facility Manager David Loomans, UWWC
11 Maintenance Supervisor Jon Etta, Supervisor William Meyers, and County Clerk Administrative
12 Assistant Linda Doro.

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14 Chairman Bertram called the meeting to order and read the Affidavit of Posting.

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16 **MINUTES**

17 Moved by Mr. Hensel, seconded by Mr. Knodl to approve the minutes of September 18, 2008, as
18 presented. Motion carried.

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20 **THIRD FLOOR BUILD OUT/MUSIC AREA RENOVATION UPDATE**

21 *Appearance: Brandon Applebee, CMG, Inc.*

22
23 Mr. Applebee reported the occupancy inspection is set up for next week Wednesday, the cleaners
24 will be in on Thursday, Friday, Monday and Tuesday and the punch list should be completed by
25 November 7, 2008. The project timeline and cost summary was reviewed. Total committed
26 contingency to date is \$37,868, with \$ 62,921 remaining.

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28 **CHANGE ORDERS – THIRD FLOOR BUILD OUT/MUSIC AREA**

29 Mr. Applebee reviewed Change Orders #28-33. Moved by Mr. Knodl, seconded by Mr. Hensel to
30 approve Change Orders #28-33. Motion carried.

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32 **2008 BUDGET UPDATE**

33 Mr. Loomans presented an update on the 2008 accounts and reported there is a balance of \$47,988
34 as of September 2008. Moved by Mr. Hensel, seconded by Mr. Schlotfeldt to accept the 2008
35 budget update report. Motion carried.

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37 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

38 Mr. Etta reported the University has gone green switching to biodegradable cleaning chemicals and he
39 is working with Mr. Loomans to place cloth paper dispensers in the campus bathrooms. Moved by
40 Mr. Schlotfeldt, seconded by Mr. Knodl to accept the UWWC Supervisor Projects report. Motion
41 carried.

42
43 **UNIVERSITY PROGRAM REPORT**

44 Dean Nixon reported the University is exploring another four-year program. There is a possibility
45 the University will have a high profile event as early as December 4, 2008, in the renovated third
46 floor area and the official unveiling and dedication is scheduled for Wednesday, February 25, 2009.
47 Dean Nixon stated the campus did receive state funding, in the amount of \$750,000, for staffing and

1 equipment to support the engineering program. Dean Nixon reported a team from Yamaha
2 Corporate Headquarters in Tokyo is here today to examine the new piano lab and see how their
3 product functions in a laboratory setting. Moved by Mr. Knodl, seconded by Mr. Schlotfeldt to
4 accept the University Program report. Motion carried.

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6 **NEXT MEETING**

7 The next meeting will be Thursday, January 15, 2008, at 1:00 p.m.

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9 Ms. Reuteman was excused at 1:30 p.m.

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11 **TOUR**

12 The Board toured the completed music area and third floor.

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14 **ADJOURNMENT**

15 Moved by Mr. Hensel, seconded by Mr. Knodl to adjourn at 1:58 p.m. Motion carried.

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Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners