

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

September 18, 2008
1:00 p.m.

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6 Present: Ralph Hensel, Richard Bertram, Brenda Jaszewski, Daniel Knodl, Amy Reuteman, and
7 Michael Schlotfeldt (arrived at 1:04 p.m.). Excused: Dean David Nixon.

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9 Also present: Assistant Dean Cathi Dziezcic, County Board Chairman Herbert Tennes,
10 Administrative Coordinator Doug Johnson, Facility Manager David Loomans, UWWC
11 Maintenance Supervisor Jon Etta, and Supervisors William Meyers and Roy Justman.

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13 Chairman Bertram called the meeting to order and read the Affidavit of Posting.

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15 **MINUTES**

16 Moved by Mr. Knodl, seconded by Mr. Hensel to approve the minutes of August 21, 2008. Motion
17 carried.

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19 **THIRD FLOOR BUILD OUT/MUSIC AREA RENOVATION UPDATE**

20 *Appearance: Brandon Applebee, CMG, Inc.*

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22 Mr. Applebee stated that with the exception of a few minor items, the music area renovation is
23 complete. The third floor is on schedule to be finished by early November.

24
25 Mr. Schlotfeldt arrived at 1:04 p.m.

26
27 The project timeline and cost summary was reviewed. Total committed contingency to date is
28 \$34,295, with \$66,494 remaining.

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30 **CHANGE ORDERS – THIRD FLOOR BUILD OUT/MUSIC AREA**

31 Mr. Applebee reviewed Change Orders #22 – 27. There were no objections to the change orders.

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33 **FACILITIES MANAGEMENT PROJECTS REPORT**

34 Mr. Loomans reported all five 2008 projects are now complete. The budget for these projects was
35 \$92,100, and the actual costs were \$87,841. Moved by Ms. Jaszewski, seconded by Mr. Hensel to
36 accept the Facilities Management report. Motion carried.

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38 **UWWC SUPERVISOR PROJECTS REPORT**

39 Mr. Etta stated the summer projects have been completed. Maintenance staff is preparing the
40 rooftops for the winter and there have been some leaks over the library. Moved by Mr. Knodl,
41 seconded by Mr. Schlotfeldt to accept the UWWC Supervisor Projects report. Motion carried.

42
43 **UNIVERSITY PROGRAM REPORT**

44 Ms. Dziezcic stated enrollment is slightly higher than last year, with a total of 1,018 students.
45 Moved by Mr. Schlotfeldt, seconded by Mr. Hensel to accept the University Program report.
46 Motion carried.

1 **NEXT MEETING**

2 The next meeting will be Thursday, October 16, 2008 at 1:00 p.m.

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4 Ms. Reuteman was excused at 1:20 p.m.

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6 **TOUR**

7 The Board toured the completed music area and third floor.

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9 **ADJOURNMENT**

10 Moved by Mr. Knodl, seconded by Mr. Schlotfeldt to adjourn at 1:53 p.m. Motion carried.

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Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners