

1 **UWWC BOARD OF COMMISSIONERS**

2  
3 UWWC, Room 303  
4 West Bend, Wisconsin

September 10, 2009  
1:00 p.m.

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6 Present: Richard Bertram, Ralph Hensel, Brenda Jaszewski, Dean David Nixon, Amy Reuteman, Peter  
7 Sorce, and Tony Turner.

8  
9 Also present: Administrative Coordinator Doug Johnson, Assistant Dean Cathi Dziejcz, County Board  
10 Chair Herbert Tennes, Deputy Finance Director Paul Labonte, Facilities Manager David Loomans,  
11 Assistant Facilities Manager Deb Martz, Buyer Roy Hartmann, Deputy County Attorney Chris Ohlis,  
12 UWWC Maintenance Supervisor Jon Etta, and County Clerk Administrative Assistant Linda Doro.

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14 Chairman Bertram called the meeting to order and read the Affidavit of Posting.

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16 **MINUTES**

17 Moved by Mr. Sorce, seconded by Mr. Turner to approve the minutes of August 6, 2009, as presented.  
18 Motion carried.

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20 **REPORT/UPDATE ON THIRD FLOOR BUILD OUT/MUSIC AREA RENOVATION**

21 *Appearance: Brandon Applebee, CMG, Inc.*

22 Mr. Applebee stated to resolve the noise issue in the lecture hall, a second layer of sheet rock was added  
23 to the wall on the mechanical room side, a resilient channel, which creates a 3/4" air space in between the  
24 next layer of rock and drywall, additional insulation was added on top of the wall, and sprayed with an  
25 acoustical sealant. Dean Nixon stated the staff is satisfied with the resolution. Moved by Mr. Nixon,  
26 seconded by Mr. Sorce to accept the final report. Motion carried.

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28 **REVIEW OF APPROVED CAPITAL PLANS FOR 2010-2015**

29 Mr. Johnson reviewed the multi-year project plan and priority of the projects.

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31 **EXPANSION/ADDITION OF STUDENT PARKING LOT USING POSSIBLE FEDERAL  
32 STIMULUS FUNDS**

33 Mr. Sorce reported Senator Roberta Darling's office is researching the availability of federal stimulus  
34 funds for the expansion/addition of the UWWC student parking lot and will report back when more  
35 information is available.

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37 **REPORT ON ROOF TOP UNITS REPLACEMENT PROJECT**

38 Mr. Hartmann reported J & H Heating was awarded the contract to install the roof top units and they did a  
39 direct owner's purchase through Johnson Controls for 4 single zone units and 3 multiple zone units. The  
40 single zone units were installed with no complications; however, the three multiple zone units are 6' too  
41 long and 2' feet too wide. Johnson Controls was contacted and admitted that it was their error with the  
42 measurements. A decision was made to install the units with a roof curb adapter. Ms. Martz expressed  
43 her concerns with the units and curb adapters, especially with the placement of unit 1. Ms. Ohlis reported  
44 J & H Heating has been contacted and informed that the roof curb adapters are a short term measurement.  
45 J & H Heating has indicated that the lead time for the 3 new multiple units is 12 to 16 weeks. Ms. Ohlis  
46 stated she will send a letter to J & H Heating stating the roof curb adapters are fine for the short term, but  
47 the County is requesting the correct units be expedited and installed within 8 weeks. Chairperson Tennes  
48 stated no invoices will be paid until this issue is resolved. Moved by Mr. Hensel, seconded by Mr. Sorce  
49 to accept the report. Motion carried.

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1 **2009 BUDGET AND PROJECTS UPDATE**

2 Mr. Loomans presented an update on the 2009 accounts and reported there is a balance of \$41,038 as of  
3 August 31, 2009. Moved by Mr. Turner, seconded by Mr. Hensel to accept the report. Motion carried.  
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5 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

6 Mr. Etta reported the University is looking into installing hand sanitizers throughout the school to combat  
7 the H1N1 virus. They are in the process of replacing toilet paper and paper roll dispensers to provide a  
8 more efficient method of delivery. A new custodial supervisor was hired and will start September 21,  
9 2009. All summer cleaning was completed. Moved Mr. Turner, seconded by Ms. Reuteman to approve  
10 the UWWC Supervisor Projects report. Motion carried.  
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12 **UNIVERSITY PROGRAM REPORT**

13 Dean Nixon sated UWWC is experiencing record level enrollment, with 1061 for a head count and 782  
14 FTE. This is 105% of the enrollment target the university set for itself. UW Platteville continues to  
15 provide the additional lab equipment for the Engineering program. Moved by Mr. Turner, seconded by  
16 Mr. Hensel to accept the report. Motion carried.  
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18 **FUTURE MEETING DATES**

19 The UWWC Board of Commissioners will meet on October 8, 2009, at 1:00 p.m. in Room 303 of the  
20 Collins Science Hall.  
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22 **ADJOURNMENT**

23 Moved by Ms. Jaszewski, seconded by Mr. Sorce to adjourn the meeting at 1:53 p.m. Motion carried.  
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28 Brenda J. Jaszewski  
29 Secretary, UWWC Board of Commissioners