

1
2
3
4
5
6
7
8
9

**WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS**

10
11
12
13

UWWC, Room 303
West Bend, Wisconsin

September 9, 2010
1:00 p.m.

14
15

Present: Richard Bertram, Ralph Hensel, Brenda Jaszewski, Marilyn Merten, Interim Dean Paul Price, and Amy Reuteman. Excused: Tony Turner.

16
17
18
19

Also present: County Board Chairperson Herbert Tennes, Administrative Coordinator Doug Johnson, Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, and UWWC Maintenance Supervisor Jon Etta.

20
21
22

Chairperson Bertram called the meeting to order and read the Affidavit of Posting.

23
24
25
26
27
28
29

MINUTES

Moved by Ms. Merten, seconded by Mr. Hensel to approve the August 12, 2010, minutes as presented. Motion carried.

30
31
32
33
34
35
36
37
38
39
40
41
42
43

PROGRESS REPORT AND SCHEDULE UPDATE ON BOILER REPLACEMENT PROJECT

Randy Sikkema, P.E., Harwood Engineering

Mr. Sikkema stated the project is on budget and no additional costs have been incurred to date. The ten pumps have been shipped and will arrive at the contractor on Monday, September 13, which is one month later than originally promised. Installation will begin on Tuesday, September 14 and it should take approximately one week to complete, putting the project approximately two and a half weeks behind schedule. Moved by Mr. Hensel, seconded by Ms. Merten to accept the report. Motion carried.

44
45
46

REPORT ON HVAC ALTERNATE PROJECT

Mr. Etta stated the piping in the Music room is complete, but there is a punch list of items to be addressed for air handling units (AHU) #4, 5, 6, and 7. On hot days, three of these units had difficulty keeping the air cool and it was determined the old controllers do not have enough points to control all of the cooling on the new units. New controllers have been ordered and will be installed on these units once they arrive. The old controllers will be placed on AHU #1, 9, & 10. After balance testing, it was determined the fan is not pushing enough air and an adjustable pulley needs to be installed to speed up the fan to obtain the full volume of air. Once this is approved by J&H Heating's engineer, they will install the pulley and this will correct the volume of air flow. There will be no additional cost for the items that remain to be completed. The revised completion date is September 24, with the exception of one item that needs to be tested after the installation of the new boiler. Moved by Mr. Hensel, seconded by Ms. Merten to accept the report. Motion carried.

FACILITIES MANAGEMENT 2010 BUDGET AND PROJECTS UPDATE

Mr. Loomans presented an update on the 2010 accounts, repair expenses over \$500, and 2010 projects budget. As of September 7, 2010, there is a balance of \$36,585 in the UWWC operating

1 budget. The bids for the roofing specifications should be ready in approximately three to four
2 weeks. Moved by Ms. Reuteman, seconded by Mr. Hensel to accept the report. Motion carried.
3

4 **UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

5 Mr. Etta stated the new signage is complete at the front door and the new sign is up on Hwy 33.
6 The sanding and repainting of the theater stage is complete. Ceiling tiles in the Library have
7 been replaced. Staff continues to deal with roof leaks during rains.
8

9 **UPDATE ON THE CAMPUS**

10 Dr. Price reported this fall, there is record enrollment with a total of 1,109 students, equaling 808
11 full-time equivalents (FTE). Last year at this time, there were 771 FTE's.
12

13 **FUTURE MEETING DATES**

14 The UWWC Board of Commissioners will tentatively meet at 1:00 p.m. on Thursday, October 7,
15 2010.
16

17 **ADJOURNMENT**

18 Moved by Ms. Reuteman, seconded by Ms. Merten to adjourn the meeting at 1:35 p.m. Motion
19 carried.
20
21

22 Brenda J. Jaszewski
23 Secretary, UWWC Board of Commissioners