

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 303
4 West Bend, Wisconsin

August 6, 2009
1:14 p.m.

5
6 Present: Richard Bertram, Brenda Jaszewski, Roy Justman, Alternate, Dean David Nixon, Peter Sorce,
7 and Tony Turner. Excused: Ralph Hensel and Amy Reuteman.

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9 Also present: Assistant Dean Cathi Dziedzic, County Board Chair Herbert Tennes, Deputy Finance
10 Director Paul Labonte, Facilities Manager David Loomans, UWWC Maintenance Supervisor Jon Etta,
11 and County Clerk Administrative Assistant Linda Doro.

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13 Chairman Bertram called the meeting to order and read the Affidavit of Posting.

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15 **MINUTES**

16 Moved by Mr. Sorce, seconded by Mr. Nixon to approve the minutes of May 7, 2009, as presented.
17 Motion carried.

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19 **REPORT/UPDATE ON THIRD FLOOR BUILD OUT/MUSIC AREA RENOVATION**

20 *Appearance: Brandon Applebee, CMG, Inc.*

21 Mr. Applebee reported the rework of the air handling unit is complete. Committee members reported
22 noise from the air handling unit is still filtering into the large classroom. Mr. Etta reported he is
23 researching a sound silencer product to reduce the noise and will report back to the Committee at the next
24 meeting. Mr. Applebee stated he will contact the architect regarding the design of the perimeter wall and
25 work with Mr. Etta to resolve the noise issue. Mr. Applebee presented a cost summary and reported there
26 is approximately \$138,359 remaining in the project budget. Moved by Ms. Jaszewski, seconded by Mr.
27 Sorce to accept the report. Motion carried.

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29 **2009 BUDGET AND PROJECTS UPDATE**

30 Mr. Loomans presented an update on the 2009 accounts and reported there is a balance of \$49,033 as of
31 July 31, 2009. Moved by Mr. Justman, seconded by Mr. Turner to accept the 2009 budget and projects
32 update report. Motion carried.

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34 **2010 BUDGET**

35 The final 2010 UWWC operating budget was presented as follows:

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37	Tower Rent (Revenue)	(\$ 1,670)
38	Telephone	2,200
39	Repair & Maintenance	40,200
40	Contracted Services	59,275
41	Property & Liability Insurance	<u>67,400</u>
42	Total Operating Budget	\$167,405
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44 The final 2010 UWWC Capital Improvement Program budget was presented as follows:

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46	Boiler Replacement Engineering Fees	\$ 32,000
47	Repair, sand and refinish stage floor	5,000
48	Sealer application-gym floor	3,500
49	Remodel Food Line counter	10,000

1	Parking Lot Maintenance-student lot	12,000
2	Roofing Specifications/Project Mgt.	<u>20,000</u>
3	Total Capital Improvement Budget	\$ 82,500

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5 Moved by Mr. Sorce, seconded by Mr. Justman to approve the 2010 UWWC budget as presented and
6 forward to the Washington County and City of West Bend Administration departments. Motion carried.

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8 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

9 Mr. Etta reported through the Workforce Development Youth Employment and the federal stimulus
10 programs, the University has four youth working at the campus this summer. The custodial staff is
11 working on summer cleaning. All classrooms are completed and staff is currently working on hallways.

12 Mr. Etta reported a student enrolled in the Master Garden Program has volunteered to do gardening work
13 and tend the University flower beds. Moved by Mr. Turner, seconded by Ms. Jaszewski to approve the
14 UWWC Supervisor Projects report. Motion carried.

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16 **UNIVERSITY PROGRAM REPORT**

17 Dean Nixon reported enrollments continue to be strong and way ahead of where UWWC traditionally has
18 been in new freshmen enrollment. Dean Nixon presented a status report regarding the funding of the
19 engineering program. The University System President and Chancellor of the Colleges are on public
20 record stating the UWWC engineering program is their number one priority in the next funding round. In
21 the meantime, UW Platteville is sending engineering equipment over to operate the laboratories while the
22 students are taking classes online.

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24 **FUTURE MEETING DATES**

25 The UWWC Board of Commissioners will meet on September 10, 2009, at 1:00 p.m. in Room 303 of the
26 Collins Science Hall.

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28 **ADJOURNMENT**

29 Moved by Mr. Turner, seconded by Mr. Sorce to adjourn the meeting at 1:58 p.m. Motion carried.

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Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners