WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS

UWWC, Room 303 July 21, 2011
West Bend, Wisconsin 3:05 p.m.

Present**:** Richard Bertram (arrived at 3:14 p.m.), Ralph Hensel, Brenda Jaszewski, Randy Koehler, Alternate, Marilyn Merten, and Paul Price. Excused: Amy Reuteman and Tony Turner.

Also present: Administrative Coordinator Doug Johnson, Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, City of West Bend Deputy Clerk Megan Herther, and County Clerk Administrative Assistant Linda Doro.

Vice-Chairperson Hensel called the meeting to order and read the Affidavit of Posting.

MINUTES

Moved by Ms. Merten, seconded by Mr. Hensel to approve the April 14, 2011, minutes as presented. Motion carried.

UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE

Mr. Etta reported on the painting projects occurring at the University and provided an update on the Energy Savings Performance Contracting Program. Moved by Ms. Jaszewski, seconded by Mr. Hensel to accept the report. Motion carried.

Mr. Bertram arrived at 3:14 p.m.

ELECTION OF OFFICERS - CHAIRPERSON, VICE-CHAIRPERSON, SECRETARY

Mr. Hensel nominated Mr. Bertram as Chairperson. Moved by Ms. Merten, seconded by Ms. Jaszewski to close nominations and cast a unanimous ballot for Mr. Bertram as Chairperson. Motion carried.

Mr. Bertram nominated Mr. Hensel as Vice-Chairperson. Moved by Ms. Merten, seconded by Ms. Jaszewski to close nominations and cast a unanimous ballot for Mr. Hensel as Vice-Chairperson. Motion carried.

Ms. Merten nominated Ms. Jaszewski as Secretary. Moved by Mr. Hensel, seconded by Mr. Bertram to close nominations and cast a unanimous ballot for Ms. Jaszewski as Secretary. Motion carried.

2012 FACILITIES BUDGET

The 2012 UWWC operating budget was presented as follows:

Tower Rent (Revenue)	(1,740)
Telephone	2,200
Repair & Maintenance	38,695
Contracted Services	63,281
Property & Liability Insurance	59,000
Total Operating Budget	$161,436

The final 2012 UWWC Capital Improvement Program budget was presented as follows:

Exterior Caulking and Tuckpointing	10,000
Total Capital Improvement Budget	$10,000

Moved by Ms. Merten, seconded by Ms. Jaszewski to approve the 2012 UWWC budget as presented and forward to the Washington County and City of West Bend Administration departments. Motion carried.

FACILITIES MANAGEMENT 2011 BUDGET AND PROJECTS UPDATE

Mr. Loomans presented an update on the 2011 accounts, repair expenses over $500, and 2011 projects budget. As of July 20, 2011, there is a balance of $67,197, plus $7,410 of non-lapsed funds from 2010 in the UWWC operating budget. Moved by Ms. Merten, seconded by Ms. Jaszewski to accept the report. Motion carried.

UPDATE ON THE CAMPUS

Dean Price reported the University should be able to absorb the cuts made by Madison with the increase in tuition. Dean Price reported Sally Cayan, the new Assistant Campus Dean of Student Services, will start on August 1, 2011. Dean Price reported on the memorandum of understanding between the University of Oshkosh and several other community colleges to offer a Special Education program at the colleges.

NEXT TENTATIVE MEETING DATE

The UWWC Board of Commissioners will tentatively meet at 3:00 p.m. on Thursday, September 8, 2011.

ADJOURNMENT

Moved by Ms. Jaszewski, seconded by Mr. Hensel to adjourn the meeting at 3:55 p.m. Motion carried.

Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners