

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 303
4 West Bend, Wisconsin

July 15, 2010
1:00 p.m.

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6 Present: Ralph Hensel, Brenda Jaszewski, Roy Justman (Alternate), Marilyn Merten, Interim
7 Dean Paul Price, Amy Reuteman, and Tony Turner. Excused: Richard Bertram.

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9 Also present: County Board Chairperson Herbert Tennes, Administrative Coordinator Doug
10 Johnson, Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, and UWWC
11 Maintenance Supervisor Jon Etta.

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13 Vice-Chairperson Hensel called the meeting to order at 1:00 p.m. and read the Affidavit of
14 Posting.

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16 **MINUTES**

17 Moved by Ms. Merten, seconded by Mr. Justman to approve the June 17, 2010, minutes as
18 presented. Motion carried.

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20 **PROGRESS REPORT AND SCHEDULE UPDATE ON BOILER REPLACEMENT**
21 **PROJECT**

22 *Appearance: Randy Sikkema, P.E., Harwood Engineering*

23 Mr. Sikkema stated the demolition is two days behind schedule; however, he will be in contact
24 with the contractor and expects the project will be completed on time. The pumps and boilers
25 are ordered and scheduled for delivery. Moved by Mr. Justman, seconded by Ms. Reuteman to
26 accept the report. Motion carried.

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28 **PROGRESS REPORT AND SCHEDULE UPDATE ON HVAC ALTERNATE PROJECT**

29 Mr. Etta reported the old units were removed from the roof today and new units are currently
30 being connected. All of the controls and dampers are hooked up and running. The library area is
31 almost complete and the theater area is approximately 1/3 to 1/2 complete. The baseboard heaters
32 for the library have been ordered and will be scheduled for installation and balancing. The
33 ceiling at the theater area is expected to be restored to the present design after the piping work is
34 finished. Moved by Mr. Turner, seconded by Ms. Merten to accept the report. Motion carried.

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36 **UPDATE ON FUNDING FOR 2011-2016 CAPITAL IMPROVEMENT PLAN**

37 Mr. Johnson informed the Committee that the City of West Bend has withdrawn their request for
38 an advance of funds from the County for the City's portion of UWWC capital improvement
39 projects for 2011 and 2012.

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41 **FACILITIES MANAGEMENT 2010 BUDGET AND PROJECTS UPDATE**

42 Mr. Loomans presented an update on the 2010 accounts, repair expenses over \$500, and 2010
43 projects budget. A question was raised regarding the amount of the property and liability
44 insurance and Ms. Jaszewski will look into this. Moved by Mr. Justman, seconded by Mr.
45 Turner to accept the report. Motion carried.

1 **UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

2 Mr. Etta reported the library ceiling tiles are being replaced, roof repairs continue, the hallways
3 are being stripped and waxed, and painting is being done throughout the campus. Moved by Ms.
4 Merten, seconded by Mr. Turner to accept the report. Motion carried.

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6 **FUTURE MEETING DATES**

7 The UWWC Board of Commissioners will tentatively meet at 1:00 p.m. on Thursday, August 12,
8 2010.

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10 **ADJOURNMENT**

11 Moved by Ms. Jaszewski, seconded by Ms. Reuteman to adjourn the meeting at 1:22 p.m.

12 Motion carried.

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Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners