

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

July 13, 2006
1:30 p.m.

5
6 Present: Barbara Barringer, Brian W. Bausch, Ralph R. Hensel, Brenda Jaszewski, Dean David
7 Nixon, David N. Radermacher, and Michael Schlotfeldt.

8
9 Excused: Richard L. Bertram.

10
11 Also present: Dean of Administrative Services Cathi Dziezyc, Administrative Coordinator Doug
12 Johnson, Facility Manager David Loomans, and UWWC Maintenance Supervisor Bruce Edwards.

13
14 Mr. Radermacher called the meeting to order and read the Affidavit of Posting.

15
16 **MINUTES**

17 Moved by Ms. Barringer, seconded by Mr. Bausch to approve the minutes of May 25, 2006, as
18 presented. Motion carried.

19
20 **TRANSIT COMMITTEE DISCUSSION**

21 Appearance: Office on Aging Director Linda Olson, Transit Committee Chairman Lawrence
22 Hoffman, Michelle Wagner, PMSI, Transit Services Consultant.

23
24 Mr. Radermacher and Dean Nixon explained that with the current nursing program at UWWC,
25 students attend classes in West Bend in years 1, 2, and 4, and need to travel to UW-Milwaukee for
26 year 3. Numerous requests have been made by students that UWWC find some way to provide
27 transportation to UW-Milwaukee from Washington County. Dean Nixon believes approximately 15-
28 20 people would use this service daily.

29
30 Ms. Olson distributed the current WCCE commuter bus schedules and stated several people do use
31 WCCE to connect to Milwaukee's Route 30 on Wisconsin Avenue, which then takes them to UW-
32 Milwaukee. Current funding would not cover additional routes. In order to continue to receive
33 federal and state funding, we cannot provide a charter service from a location in Washington County
34 directly to UW-Milwaukee only.

35
36 Mr. Radermacher requested Ms. Olson and Ms. Wagner work with Dean Nixon to obtain information
37 regarding potential ridership numbers and schedule times to determine if a route to UW-Milwaukee
38 could eventually be established as part of the WCCE commuter express. Ms. Wagner will contact
39 SEWRPC and the DOT regarding the state van pool program to see if funding may be available for
40 transportation to UW-Milwaukee. Ms. Olson will look into the Ozaukee County commuter bus
41 program, which does stop at UW-Milwaukee, to see if we could provide transportation to Ozaukee
42 County for connecting with their commuter program. Ms. Olson and Ms. Wagner will research the
43 items discussed and provide information back to this Board at a future meeting.

44
45 **FACILITY MANAGEMENT PROJECT REPORT**

46 Mr. Loomans reported on the following projects:

1 **Lecture Hall 201 Carpeting, Flooring, and Tables** – The carpet has been installed and the new
2 tabletops are currently being installed.

3 **Kitchen HVAC Upgrade** – The unit is ordered but has not yet been received by the contractor.
4

5 Moved by Mr. Schlotfeldt, seconded by Mr. Hensel to accept the Facility Management Project report.
6 Motion carried.
7

8 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

9 Mr. Edwards reported the renovation in lecture hall 201 is going well and most of the new chairs are
10 unpacked and ready to be moved in once the room is complete. The IT department is upgrading and
11 installing new AV equipment in lecture hall 201. The Library painting project is progressing with the
12 help of summer work students. New shelves have been added in the Library. Work is continuing on
13 the surplus inventory.
14

15 Moved by Hensel, seconded by Mr. Schlotfeldt to accept the UWWC Maintenance Supervisor
16 Projects report. Motion carried.
17

18 **UPDATE ON 2006 BUDGET**

19 Mr. Loomans presented the balance in the accounts for the 2006 UWWC budget. As of June 30,
20 2006, the balance in all accounts is \$75,210.45, with \$50,000 designated to be carried over to 2007
21 for the roofing project.
22

23 Moved by Ms. Barringer, seconded by Mr. Schlotfeldt to approve the update on the 2006 UWWC
24 budget. Motion carried.
25

26 **2007 BUDGET**

27 Mr. Loomans presented the proposed 2007 budget. After discussion and a revision to the insurance,
28 the 2007 budget is as follows:
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30 Telephone	\$ 588.00
31 Repair & Maintenance	\$ 35,000.00
32 Contracted Services	\$ 50,890.65
33 Property & Liability Insurance	<u>\$ 64,500.00</u>
34 Total – 2007	\$150,978.65

35

36 Moved by Ms. Barringer, seconded by Mr. Schlotfeldt to approve the 2007 budget and forward to the
37 Washington County and the City of West Bend Administration departments. Motion carried.
38

39 **UNIVERSITY PROGRAM REPORT**

41 **Four-Year Degree Initiatives & Programs**

42 Dean Nixon reported on the new 4-year degree program in Liberal Studies, which is being offered at
43 this campus through UW-Oshkosh and will begin this fall. Brochures are being developed and the
44 marketing plan is being put together. This program is designed to serve working adults and will be
45 run on a cost recovery basis.
46

1 Dean Nixon is working on the market survey to determine if a 4-year Engineering degree program
2 through UW-Platville can be offered at UWWC. This program would not be on a cost recovery basis
3 and would require legislative action and private fund raising to help offset costs.

4
5 Additional Health Science 4-year degree programs for UWWC, through UW-Milwaukee, are being
6 discussed and Dean Nixon will be exploring different possibilities over the next several years.

7
8 **Strategic Plan**

9 Dean Nixon distributed the strategic plan, which has been approved by the University.

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11 **Future Meeting University Activities Updates**

12 At the next meeting, Dean Nixon will be introducing the Assistant Dean for Student Services.

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14 Moved by Mr. Schlotfeldt, seconded by Mr. Hensel to accept the University Program Report. Motion
15 carried.

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17 **NEXT MEETING**

18 The next meeting is scheduled for Thursday, October 12, 2006, at 1:30 p.m. at the University.

19
20 **ADJOURNMENT**

21 Moved by Mr. Bausch, seconded by Ms. Jaszewski to adjourn at 2:45 p.m. Motion carried.

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23
24 Brenda J. Jaszewski
25 Secretary, UWWC Board of Commissioners