

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 303
4 West Bend, Wisconsin

June 17, 2010
1:00 p.m.

5
6 Present: Richard Bertram, Ralph Hensel, Dean David Nixon, Marilyn Merten, Amy Reuteman, and Tony
7 Turner. Excused: Brenda Jaszewski.

8
9 Also present: County Board Chairperson Herbert Tennes, Administrative Coordinator Doug Johnson,
10 Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, Interim Dean Paul Price, UWWC
11 Maintenance Supervisor Jon Etta, and Administrative Assistant Linda Doro.

12
13 Chairperson Bertram called the meeting to order at 1:00 p.m. and read the Affidavit of Posting.

14
15 **MINUTES**

16 Moved by Mr. Hensel, seconded by Mr. Turner to approve the May 13, 2010, minutes as presented.
17 Motion carried.

18
19 **BOILER REPLACEMENT PROJECT**

20 *Randy Sikkema, P.E., Harwood Engineering*

21 Mr. Sikkema presented and reviewed a timeline for the boiler replacement project and budget update.

22
23 **PROGRESS REPORT AND SCHEDULE UPDATE ON HVAC ALTERNATE PROJECT**

24 Mr. Etta presented a progress report and schedule update on the HVAC alternate project. J & H Heating
25 is presently focusing on the library and working around its schedule to get that project area completed
26 first. Mr. Etta discussed the possibility of strike by the sheet metal workers and how it could affect the
27 project schedule. The Committee directed Mr. Etta to request J & H Heating provide a contingency plan
28 if the sheet metal workers go on strike. Mr. Bertram will be called with any news in this regard.

29
30 **2011-2016 CAPITAL IMPROVEMENT PLAN - REQUEST FOR CITY-COUNTY AGREEMENT**
31 **ON 2011-12 FUNDING TIMING**

32 Mr. Turner indicated that the City of West Bend is requesting assistance from the County to accomplish a
33 larger amount of needed roof replacements in one year. Mr. Johnson described a proposed funding
34 agreement between the City of West Bend and the County to complete the campus improvements for
35 2011 and 2012. The funding needed to complete projects slated for next year exceeded the city's
36 budgeted contribution. The county would advance money to cover some of the city's portion for one year
37 and have the city pay it back the next year. Washington County would cover \$25,350 of the city's
38 financial contribution to campus improvements in this way. Instead of paying \$53,300 for 2011 and
39 \$2,600 for 2012, the county is proposing the city pay \$27,950 each year. Moved by Ms. Merten,
40 seconded by Mr. Hensel to approve the proposed funding agreement between the City of West Bend and
41 the County for 2011-2012 as presented, and forward to the County Finance Committee and the City of
42 West Bend. Motion carried.

43
44 **UTILITY EASEMENTS FOR RIDGE RUN COUNTY PARK (OVER A PORTION OF UWWC**
45 **LAND)**

46 *Appearance: Cindy Leinss, Planning and Parks Department Landscape Architect*

47 Ms. Leinss presented a plat map indicating the location of the two proposed utility easements for Ridge
48 Run County Park, and over a portion of UW-Washington County land. Moved by Mr. Turner, seconded
49 by Mr. Hensel to approve the two utility easements for WE Energies, subject to review by the County
50 Attorney, and forward to the City of West Bend, and County Board. Motion carried.

1 **FACILITIES MANAGEMENT BUDGET AND PROJECTS UPDATE**

2 Mr. Loomans presented an update on the 2010 accounts and reported there is a balance of \$80,814 as of
3 June 11, 2010. Moved by Ms. Merten, seconded by Ms. Reuteman to accept the 2010 budget and projects
4 update report. Motion carried.

5

6 **UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

7 Mr. Etta reported on the summer projects occurring throughout the campus. Moved by Mr. Hensel,
8 seconded by Mr. Turner to accept the report. Motion carried.

9

10 **FUTURE MEETING DATES**

11 The UWWC Board of Commissioners will tentatively meet at 1:00 p.m. on Thursday, July 15, 2010, and
12 Thursday, August 12, 2010.

13

14 **ADJOURNMENT**

15 Moved by Ms. Merten, seconded by Mr. Hensel to adjourn the meeting at 1:42 p.m. Motion carried.

16

17

18

19

20

Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners