

1 **UWWC BOARD OF COMMISSIONERS**

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3 UWWC, Room 101  
4 West Bend, Wisconsin

June 13, 2005  
1:30 p.m.

5  
6 Present: David N. Radermacher, Barbara Barringer, Brenda Jaszewski, Thomas J. Sackett, Michael  
7 Schlotfeldt, and Thomas S. Smith.

8  
9 Excused: Acting Dean Tom Brigham.

10  
11 Also present: Dean of Administrative Services Cathi Dziezcic, Facility Manager David Loomans,  
12 UWWC Maintenance Supervisor Bruce Edwards.

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14 Chairperson Radermacher called the meeting to order and read the Affidavit of Posting.

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16 **MINUTES**

17 Moved by Mr. Sackett, seconded by Mr. Schlotfeldt to approve the minutes of April 25, 2005. Motion  
18 carried.

19  
20 **UPDATE ON LETTER OF SUPPORT TO RESOLUTIONS OPPOSING UW COLLEGE**  
21 **CAMPUS MERGER**

22 Ms. Jaszewski distributed a copy of the letter that was sent to UW personnel and legislators in support of  
23 the action taken by Washington County and the City of West Bend in the passage of Resolutions  
24 opposing the proposed legislation to merge the UW-Colleges with the nearest four-year campus.

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26 **INFORMATION ON STARTING DATE FOR DEAN DAVID NIXON**

27 Ms. Dziezcic informed the Committee that Dean Nixon will officially begin his duties as the new Dean  
28 of UWWC on Wednesday, June 22, 2005.

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30 **UPDATE ON 2005 BUDGET**

31 Mr. Loomans distributed a summary of the 2005 account balances and noted that as of May 31, 2005,  
32 \$93,891 remains in 2005 budgeted funds. It was noted the majority of repair and maintenance work for  
33 the year will be completed over the summer and this will reduce the repair and maintenance account.

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35 **FACILITY MANAGEMENT PROJECT REPORT**

36 Mr. Loomans stated the elevator repair work is complete and was \$446 under budget.

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38 **2006 PROPOSED BUDGET**

39 Mr. Loomans presented a proposed 2006 budget for UWWC. There are three Outlay items included, for  
40 a total of \$126,377 in Outlay projects. The total proposed budget for 2006 is \$272,027. Mr. Loomans  
41 noted the County's portion of the \$50,000 Roof Replacement in Outlay would be funded through the  
42 Capital Improvement Plan. This Committee will finalize the 2006 budget at the next meeting.

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44 Moved by Mr. Sackett, seconded by Mr. Smith to approve the preliminary 2006 UWWC budget.  
45 Motion carried.

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47 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

48 Mr. Edwards distributed a summary of maintenance projects for 2005.

- 49
- Enter mechanical information in the Micro Main computerized Maintenance Management System

- 1 • Replace stained ceiling tiles
- 2 • Paint hallway walls
- 3 • Touch up paint in new and renovated areas
- 4 • Paint Library walls
- 5 • Replace wall cove base in halls
- 6 • Repair tables in cafeteria
- 7 • Summer renovation program
- 8 • Side or paint existing shed in upper parking lot
- 9 • Remodel classroom 276
- 10 • Remodel/repaint Library restrooms
- 11 • Clean and organize shell space
- 12 • Replace remaining old faucets in restrooms
- 13 • Install ladder on theater loft storage area

14

15 **NEXT MEETING**

16 The next meeting will be Monday, July 18, 2005, at 1:30 p.m. in Room 101 of the University.

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18 **ADJOURNMENT**

19 Moved by Ms. Barringer, seconded by Mr. Smith to adjourn at 2:10 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk