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3 **UWWC BOARD OF COMMISSIONERS**

4 UWWC, Room 101
5 West Bend, Wisconsin

6 May 10, 2007
7 1:30 p.m.

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9 Present: David N. Radermacher, Barbara Barringer, Richard L. Bertram, Nick Dobberstein, Ralph R.
10 Hensel, Brenda Jaszewski, and Dean David Nixon.

11
12 Also present: Assistant Dean Cathi Dziedzic, Facility Manager David Loomans, and UWWC
13 Maintenance Supervisor Bruce Edwards.

14 Chairman Radermacher called the meeting to order and read the Affidavit of Posting.

15 **ELECTION OF CHAIRPERSON AND SECRETARY**

16 Ms. Jaszewski nominated Mr. Radermacher as Chairperson. Moved by Ms. Jaszewski, seconded by Mr.
17 Bertram to close nominations and cast a unanimous ballot for Mr. Radermacher as Chairperson. Motion
18 carried.

19 Ms. Jaszewski nominated Mr. Bertram as Vice-Chairperson. Moved by Ms. Jaszewski, seconded by Mr.
20 Hensel to close nominations and cast a unanimous ballot for Mr. Bertram as Vice-Chairperson. Motion
21 carried.

22 Ms. Barringer nominated Ms. Jaszewski as Secretary. Moved by Ms. Barringer, seconded by Mr.
23 Berchem to close nominations and cast a unanimous ballot for Ms. Jaszewski as Secretary. Motion
24 carried.

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27 **MINUTES**

28 Moved by Mr. Bertram, seconded by Ms. Barringer to approve the minutes of April 18, 2007. Motion
29 carried.

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31 **FACILITY MANAGEMENT PROJECTS REPORT**

32 Mr. Loomans stated the generator transfer switch project bid has been awarded to Steiner Electric, and
33 the bids on the roofing replacement are due tomorrow.

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35 Moved by Ms. Barringer, seconded by Mr. Dobberstein to accept the Facility Management Projects
36 report. Motion carried.

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38 **UPDATE ON BUDGET**

39 There was no update on the 2007 budget.

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41 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

42 Mr. Edwards stated there are two staff members that are now certified to do hood testing.

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44 Moved by Mr. Hensel, seconded by Ms. Barringer to accept the UWWC Maintenance Supervisor
45 Projects report. Motion carried.

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UNIVERSITY PROGRAM REPORT

Dean Nixon reported enrollment remains strong and Commencement will be next week Friday, May 18, at 7:00 p.m.

Moved by Ms. Barringer, seconded by Mr. Bertram to accept the University Program Report. Motion carried.

THIRD FLOOR & MUSIC DEPARTMENT RENOVATION PROJECT

Ms. Barringer stated Dean Nixon gave a presentation to the City Council of the proposed Third Floor Build-Out to accommodate a new 4-year Engineering Degree program and Music Department Renovation project. The Council voted unanimous to approve the project and the City's portion of the funding.

Mr. Radermacher reported that Administrative Coordinator Doug Johnson would recommend to the Executive Committee, including up to \$3,000,000 in the County's Capital Improvement Plan for County/City funding for the project, if it is approved by this Board.

Mr. Bertram stated he obtained a copy of the proposed plans from Plunkett & Raysich and presented them to individuals in the construction business to try to obtain another estimate on costs, as he believes the cost estimate submitted by Plunkett & Raysich is unreasonably high. The Board discussed the proposed project and estimated costs that were presented by Plunkett & Raysich and concerns relating to specific items listed in the estimate. It was noted that this was only an estimate and if the project is approved, it would be let for bid and all proper purchasing procedures would be followed to ensure competitive bids could be received. Mr. Bertram proposed looking into additional student parking as a part of this project since with the addition of a new degree program, more students will be attending UWWC.

Prior to actual construction, Ms. Jaszewski would like assurance in writing that the State of Wisconsin would provide the necessary funding for the program costs of the Engineering Degree Program that would be implemented. In addition, it was noted that any costs for the project that exceeded \$3,000,000 would need to be covered by private donations.

Moved by Mr. Bertram, seconded by Mr. Dobberstein to approve the third floor build-out, renovations to the Music department, and possible expansion of student parking in an amount not to exceed \$3,000,000 from the City of West Bend and Washington County through a mutual agreement, contingent upon a commitment by the State of Wisconsin to fund programming of a 4-year Engineering Degree program at UWWC, and request the County Administrative Coordinator place this item in the County's Capital Improvement Plan for 2008. Motion carried.

NEXT MEETING

The next meeting is scheduled for Thursday, June 21, 2007, at 1:30 p.m. at the University.

ADJOURNMENT

Moved by Mr. Bertram, seconded by Mr. Hensel to adjourn at 2:50 p.m. Motion carried.

Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners