

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

April 10, 2008
9:00 a.m.

5
6 Present: David N. Radermacher, Barbara Tyree, Richard L. Bertram, Ralph R. Hensel, Brenda
7 Jaszewski, Dean David Nixon, and Michael Schlotfeldt (Alternate).

8
9 Excused: Nick Dobberstein.

10
11 Also present: Administrative Coordinator Doug Johnson, Assistant Dean Cathi Dziezcic, Facility
12 Manager David Loomans, Deputy City Clerk Amy Reutman, Buyer Roy Hartman, and UWWC
13 Maintenance Supervisor Jon Etta.

14
15 Chairman Radermacher called the meeting to order and read the Affidavit of Posting.

16
17 **MINUTES**

18 Moved by Mr. Bertram, seconded by Ms. Tyree to approve the minutes of January 30, 2008. Motion
19 carried.

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21 **THIRD FLOOR BUILD OUT/MUSIC AREA RENOVATION**

22 Appearance: Don Harder and Brandon Applebee, CMG, Inc., and Scott Kramer, Plunkett Raysich
23 Architects

24
25 **Construction Bids**

26 Mr. Harder reviewed the bids and stated the project came in under budget. The revised total
27 construction cost is anticipated to be \$2,460,054, excluding furniture, fixtures, and equipment, which
28 will be the responsibility of the State of Wisconsin. Mr. Harder gave an explanation of the alternates
29 that were included in the bid packages and recommends proceeding with the project using the base bids
30 and rejecting the alternates for contracts #1 and #12.

31
32 Moved by Mr. Bertram, seconded by Mr. Hensel to accept the lowest base bid for Contract #1 –
33 Masonry/Concrete/Selective Demolition, and reject the alternate. Motion carried.

34
35 Moved by Dean Nixon, seconded by Ms. Tyree to accept the lowest base bid for Contract #12 –
36 Electrical, and reject the alternate. Motion carried.

37
38 Mr. Harter stated the low bidder for Contract #7 - Carpet/Resilient Flooring, was BSI and they have
39 indicated they incorrectly calculated their bid figures and will not honor their bid. The second lowest
40 bidder for that package is Lippert Tile. Dean Nixon expressed concerns regarding Lippert Tile due to
41 not receiving satisfaction to numerous complaints regarding workmanship and warranty problems with
42 some of their current carpeting within the University.

43
44 Moved by Mr. Bertram, seconded by Mr. Hensel to exercise the right to take BSI's 5% bid bond due to
45 BSN not honoring their bid, and accept the second lowest bid of Lippert Tile, with the understanding
46 that Plunkett Raysich Architects and CMG will contact Lippert Tile to request they address the prior
47 issues raised by University staff. Motion carried.

48
49 Mr. Johnson stated the public funding for the project will be reduced from approximately \$3,000,000 to
50 approximately \$2,000,000 and the University contribution from approximately \$550,000 to

1 approximately \$460,000. The public funding will be divided at the agreed percentage between
2 Washington County and the City of West Bend.

3
4 Moved by Dean Nixon, seconded by Mr. Schlotfeldt to award any contingency savings at the end of the
5 project to the University Campus Foundation. Motion carried.

6
7 The Commission discussed using the savings from the project for additional parking, which was
8 authorized by this Commission on May 10, 2007. Dean Nixon recommends crafting a master plan for
9 the campus, which would identify parking needs, prior to proceeding with plans for additional parking
10 space.

11
12 Moved by Mr. Bertram, seconded by Mr. Schlotfeldt to approve 2007 Resolution 88 – Award of
13 Contracts for the UWWC Third Floor and Music Area construction project and forward to the County
14 Board and the City of West Bend Council. Motion carried.

15
16 It was noted construction would begin at the end of April after the County and City have approved the
17 award of contracts for the project.

18
19 Mr. Radermacher recessed the meeting at 10:15 a.m. and reconvened at 10:30 a.m.

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21 **FACILITY MANAGEMENT REPORT**

22 Mr. Loomans presented the status of the following projects:

- 23
24 Roof Area (Cafeteria) – To be completed the week of April 14.
25 Replace Chalkboards with Whiteboards – In progress.
26 Courtyard Door Frame Replacements – Scheduled for summer.
27 Gym Floor Sealant – Scheduled for August.
28 Parking Lot Maintenance – Scheduled for summer.

29
30 Moved by Mr. Schlotfeldt, seconded by Mr. Hensel to accept the Facility Management report. Motion
31 carried.

32
33 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

34 Mr. Etta is working on removing items from the third floor, which has been used for storage. The
35 whiteboards have been delivered and Mr. Etta will work with Mr. Loomans for installation. After the
36 roofing is completed, staff will be replacing ceiling tiles as needed. The lighting near the theater has
37 been replaced.

38
39 Moved by Mr. Bertram, seconded by Mr. Hensel to accept the UWWC Maintenance Supervisor report.
40 Motion carried.

41
42 **UNIVERSITY PROGRAM REPORT**

43 **Engineering Degree Program with UW-Platteville**

44 Dean Nixon stated the final step in bringing the Engineering Degree program to UWWC is the decision
45 by the State on appropriation. Courses should be available through video this fall with face-to-face
46 classes beginning in January of 2010.

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48 Dean Nixon stated he is working on possibly bringing a baccalaureate degree in Criminal Justice to
49 UWWC and is also in the very preliminary stages of possibly bringing a Master’s degree program to the
50 University.

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Moved by Mr. Schlotfeldt, seconded by Ms. Tyree to accept the University Program Report. Motion carried.

NEXT MEETING

The next meeting is tentatively scheduled for Thursday, May 29, 2008, at 1:00 p.m.

ADJOURNMENT

Moved by Mr. Hensel, seconded by Mr. Bertram to adjourn at 10:45 a.m. Motion carried.

Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners