

1 **UWWC BOARD OF COMMISSIONERS**

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3 UWWC, Room 101  
4 West Bend, Wisconsin

April 18, 2007  
1:30 p.m.

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6 Present: David N. Radermacher, Barbara Barringer, Richard L. Bertram, Ralph R. Hensel, Brenda  
7 Jaszewski, Dean David Nixon, and Michael Schlotfeldt.

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9 Also present: Administrative Coordinator Doug Johnson, County Board Chair Thomas J. Sackett,  
10 Assistant Dean Cathi Dziedzic, Facility Manager David Loomans, and UWWC Maintenance Supervisor  
11 Bruce Edwards.

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13 Chairman Radermacher called the meeting to order and read the Affidavit of Posting.

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15 **MINUTES**

16 Moved by Mr. Schlotfeldt, seconded by Mr. Bertram to approve the minutes of February 15, 2007.  
17 Motion carried.

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19 **FACILITY MANAGEMENT PROJECTS REPORT**

20 Mr. Loomans distributed a listing of the 2007 projects and reviewed the status of each.

21 **Storefront Door Replacement** – Will let for bid in June.

22 **Transfer Switch Replacement** – Will let for bid in June or July.

23 **Window Replacements** – Will let for bid in June.

24 **Roofing Replacement/Repairs** – Plans and specifications to be available by the end of April. A prebid  
25 meeting is set up for May 4 with bids due on May 11. Bids will include roof work for the  
26 Administration wing, above Lecture Hall 201, and above the Cafeteria.

27 **Drinking Fountain Replacements** - Will purchase and use in-house labor for installation in July or  
28 August.

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30 Moved by Mr. Bertram, seconded by Mr. Hensel to accept the Facility Management Projects report.  
31 Motion carried.

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33 **UPDATE ON BUDGET**

34 Mr. Loomans stated the balance in all 2007 UWWC accounts is \$220,693. The total spent through  
35 March 31, 2007, is 27% of the total budget, or \$83,095.

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37 Moved by Mr. Schlotfeldt, seconded by Ms. Barringer to accept the update on the 2007 budget. Motion  
38 carried.

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40 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

41 Mr. Edwards reported cleaning of the third floor shell space is underway and unwanted items from the  
42 last building project are being removed. The planned maintenance on all mechanical equipment and  
43 routine building maintenance continues. All hallways and common areas were burnished over the  
44 spring break and planning is underway for the summer renovation program.

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46 Moved by Mr. Bertram, seconded by Mr. Schlotfeldt to accept the UWWC Maintenance Supervisor  
47 Projects report. Motion carried.

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**UNIVERSITY PROGRAM REPORT**

Dean Nixon reported that UWWC is second in enrollment for all UW colleges throughout the state, and we had the most successful winter program in the state. In conjunction with UW-Oshkosh, Career Day was held and included general career planning. Dean Nixon met with engineering firms in late March to discuss the proposed Engineering Degree program at UWWC. Dean Nixon stated that UW-Waukesha will begin a 4-year Engineering program in the near future.

**Architectural Presentation on Third Floor Build Out**

Appearance: Scott Kramer – Plunkett Raysich Architects.

Mr. Kramer distributed a proposed design of the third floor and renovations to the existing music department. There is approximately 27,000 sq. ft. on the third floor to be finished into classrooms, engineering labs, offices, and lecture halls. The space will require all new air handlers and a mechanical room. The current systems were sized to accommodate the space, but the air handlers need to be added. Renovations to the current music department will expand the music room to almost double its current size, and provide space for a larger piano lab. Some offices will be removed from the music area and relocated to other areas in the building.

Construction costs of the third floor build out is estimated at \$3,167,280, which includes a 15% contingency. Estimated costs for the music department renovations are \$387,168, and also include a 15% contingency. The total for the entire project is estimated at \$3,554,448. Dean Nixon believes at least \$500,000 could be raised through private donations for the project. Mr. Johnson requested the Commission submit its recommendation to the County by May 17, 2007, in order to be included in the county's Capital Improvement Plan. Dean Nixon stated he would need to make a request to the state legislature for funding of the Engineering program. The Commission discussed a possible 2008 or 2009 timeframe for construction and implementation. Further discussions and recommendations will be made at the next meeting.

**IDEAS FOR REPORTING ON UNIVERSITY ACTIVITIES AT THE NEXT MEETING**

The next meeting will include the City of West Bend and Washington County reports on the proposed third floor build out, and a recommendation on the project.

**NEXT MEETING**

The next meeting is scheduled for Thursday, May 10, 2007, at 1:30 p.m. at the University.

**ADJOURNMENT**

Moved by Ms. Jaszewski, seconded by Mr. Berchem to adjourn at 2:40 p.m. Motion carried.

Brenda J. Jaszewski  
Secretary, UWWC Board of Commissioners