

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56

**WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303
West Bend, Wisconsin

April 14, 2011
3:30 p.m.

Present: Richard Bertram, Ralph Hensel, Brenda Jaszewski, Marilyn Merten, Interim Dean Paul Price, Amy Reuteman, and Tony Turner.

Also present: Administrative Assistant Doug Johnson, County Board Chairperson Herbert Tennies, Assistant Dean Cathi Dziejdzic, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, and County Clerk Administrative Assistant Linda Doro.

Chairperson Bertram called the meeting to order and read the Affidavit of Posting.

MINUTES

Moved by Ms. Merten, seconded by Mr. Hensel to approve the February 11, 2011, minutes as presented. Motion carried.

2012-2017 CAPITAL PLAN - REVIEW AND ACTION

Mr. Loomans presented the proposed 2012-2017 Capital Improvement Plan for UWWC. For 2012, there is a Campus Master Plan, for a total of \$10,000. The amounts for the following years are: 2013 - \$85,000, 2014 - \$130,000, 2015 through 2017 - \$85,000 per year. The Committee discussed adding a parking lot expansion project in the 2012-2017 Capital Plan. Mr. Loomans will investigate costs for the parking lot and report back to the Committee. Moved by Ms. Jaszewski, seconded by Mr. Turner to approve the 2012-2017 Capital Improvement Plan for UWWC as amended: 1) move the 2012 Campus Master Plan for \$10,000 to 2013, move the 2013 Exterior, Caulking & Tuckpointing project for \$10,000 to 2012, and in 2015, the Capital Improvement projects will be either a cafeteria renovation or parking lot for \$85,000. Motion carried.

FACILITIES MANAGEMENT BUDGET AND PROJECTS UPDATE

Mr. Loomans presented an update on the 2011 accounts, repair expenses over \$500, and 2011 projects budget. As of April 13, 2011, there is a balance of \$86,493 in the UWWC operating budget. Moved by Mr. Turner, seconded by Ms. Reuteman to accept the report. Motion carried.

UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE

Mr. Etta reported two new bike racks were installed this week. Due to staff turnovers, there are two custodial position vacancies. The first report for the Energy Savings Performance Contracting Program is expected tomorrow, with the other two reports expected by May 1, 2011. Moved by Ms. Merten, seconded by Mr. Hensel to accept the report. Motion carried.

UPDATE ON THE CAMPUS

Interim Dean Price reported on the two paid internships being offered to UWWC by Spaulding Clinical in West Bend, Wisconsin.

NEXT TENTATIVE MEETING DATE

The UWWC Board of Commissioners will tentatively meet at 3:30 p.m. on Thursday, July 14, 2011.

ADJOURNMENT

Moved by Mr. Hensel, seconded by Ms. Jaszewski to adjourn the meeting at 4:35 p.m. Motion carried.

Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners