

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

April 10, 2006
2:00 p.m.

5
6 Present: David N. Radermacher, Barbara Barringer, Brenda Jaszewski, Dean David Nixon, Thomas
7 J. Sackett, and Michael Schlotfeldt (arrived at 2:04 p.m.).

8
9 Excused: Thomas S. Smith.

10
11 Also present: Dean of Administrative Services Cathi Dziezcic, Facility Manager David Loomans, and
12 UWWC Maintenance Supervisor Bruce Edwards.

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14 Chairperson Radermacher called the meeting to order and read the Affidavit of Posting.

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16 **MINUTES**

17 Moved by Mr. Sackett, seconded by Ms. Barringer to correct the minutes of January 23, 2006, page
18 two, 2003 to 2006 and approve as corrected. Motion carried.

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20 Mr. Schlotfeldt arrived at 2:04 p.m.

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22 **FACILITY MANAGEMENT PROJECT REPORT**

23 Mr. Loomans reported on the following projects:

24 **Lecture Hall 201 Flooring & Tables** – Carpet bids are due Friday, April 14. New tabletops are
25 completed and stored. Project is scheduled for June.

26 **Kitchen HVAC Upgrade** – Bids for adding a rooftop unit to the kitchen for primary HVAC are due
27 April 28.

28 **Roof Replacement Administration Area** - Due to under estimated construction costs, Mr. Loomans
29 recommends delaying this project until 2007 in order to combine both 2006 and 2007 funds to
30 allocate a total of \$125,000 toward this project. The cafeteria roof replacement scheduled for 2007
31 would be delayed and incorporated in the five year Capital Improvement Plan.

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33 Moved by Ms. Barringer, seconded by Mr. Schlotfeldt to accept the Facility Management Project
34 report and to delay the Administration area roof replacement until 2007 in order to utilize both 2006
35 and 2007 funds. Motion carried.

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37 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

38 Mr. Edwards stated preparations are under way for spring and summer maintenance, grounds
39 cleanup, and routine maintenance. During the spring break, custodians washed all windows and
40 hallways, installed new bookcases in the library, and kept up with normal general maintenance.

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42 Moved by Mr. Sackett, seconded by Mr. Schlotfeldt to accept the UWWC Maintenance Supervisor
43 Projects report, as presented. Motion carried.

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45 **UPDATE ON 2006 BUDGET**

46 Mr. Loomans presented the balance in the accounts for the 2006 UWWC budget. As of March 31,
47 2006, the total expended is \$44,414.42, leaving a balance of \$193,935.58.

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1 Moved by Ms. Barringer, seconded by Mr. Schlotfeldt to approve the update on the 2006 UWWC
2 budget. Motion carried.

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4 **UNIVERSITY PROGRAM REPORT**

5 Dean Nixon reported there would be an economic impact assessment completed for Synergy Health
6 to determine further development in the nursing program, including additional health care program
7 clusters located at UWWC. Enrollment targets are going up and options are being looked at to space
8 classes so that they are not all within peak demand hours. Some new initiatives and programs are
9 being explored, including a 4-year degree program with a concentration in Leadership, which would
10 be geared toward working adults. Also, there has been discussion regarding the possibility of
11 establishing a 4-year degree program in Engineering.

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13 Moved by Mr. Schlotfeldt, seconded by Ms. Barringer to accept the University Program report.
14 Motion carried.

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16 **CONTINUING EDUCATION PROGRAMMING**

17 Appearance: Dan Anhalt

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19 Mr. Anhalt gave a PowerPoint presentation on the Continuing Education program at UWWC.
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21 **DRAFT OF STRATEGIC PLANNING PROCESS**

22 Dean Nixon has been working with UW-Extension Community Development Educator Dan Wilson,
23 along with faculty and students, to create a draft of the UWWC strategic plan. Through a series of
24 weekend retreats, ideas were prioritized and goals and objectives were identified. At the next
25 meeting, Dean Nixon will present the draft plan.

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27 Moved by Mr. Sackett, seconded by Mr. Schlotfeldt to approve the report on the strategic planning
28 process as presented by Dean Nixon. Motion carried.

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30 **NEXT MEETING**

31 The next meeting is scheduled for Monday, May 22, 2006, at 2:00 p.m. at the University.
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33 **ADJOURNMENT**

34 Moved by Mr. Schlotfeldt, seconded by Ms. Barringer to adjourn at 3:00 p.m. Motion carried.
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Brenda J. Jaszewski, County Clerk