

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

April 1, 2010
2:20 p.m.

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6 Present: Richard Bertram, Brenda Jaszewski, Roy Justman, Alternate, Dean David Nixon, Amy
7 Reuteman, Peter Sorce, and Tony Turner. Excused: Ralph Hensel.

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9 Also present: Administrative Coordinator Doug Johnson, Assistant Dean Cathi Dziedzic, Facilities
10 Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, and County Clerk Administrative
11 Assistant Linda Doro.

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13 Chairperson Bertram called the meeting to order at 2:20 p.m. and read the Affidavit of Posting.

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15 **MINUTES**

16 Moved by Mr. Sorce, seconded by Ms. Reuteman to approve the March 11, 2010, minutes as presented.
17 Motion carried.

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19 **UPDATE ON HVAC ROOF TOP UNITS REPLACEMENT PROJECT**

20 Mr. Johnson reported a signed one-year warranty letter dated March 15, 2010, was received and having
21 satisfied all conditions for the single zone units, the checks authorized by the UWWC Board to pay for
22 those single zone units have been sent out.

23
24 Mr. Etta reported on the scope of work that was completed during spring break week for the multi-zone
25 units. Mr. Johnson stated it will be a two phase project with the library work being completed by May
26 and the design work for the theater lobby area available for the UWWC Board's consideration at the May
27 meeting for completion this summer.

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29 **FACILITIES MANAGEMENT BUDGET AND PROJECTS UPDATE**

30 Mr. Loomans presented an update on the 2010 accounts and reported there is a balance of \$ 118,646 as of
31 February 28, 2010. Moved by Ms. Jaszewski, seconded by Mr. Justman accept the 2010 budget and
32 projects update report. Motion carried.

33
34 **STORMWATER DRAINAGE REPAIRS**

35 Mr. Loomans reported on stormwater drainage repairs needed due to soil erosion from stormwater pipes
36 draining into the woods on the south half of the campus. He received an estimate of \$14,000 from Miller
37 Excavating for time and material to repair and modify three areas on the campus. There is another area
38 on the east side of University Drive that has a large storm drain coming out into the wetlands causing
39 severe erosion. County Engineer Scott Schmidt is investigating this area but needs to speak to the City of
40 West Bend before determining what repairs need to be done. Mr. Loomans recommends delaying the
41 refinishing of the stage floor and remodeling of the food line counter projects for 2010 to fund this
42 project. Moved by Mr. Justman, seconded by Mr. Sorce to authorize the Facilities Manager to hire
43 Miller Excavating to complete the stormwater drainage repairs. Motion carried.

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45 **BOILER REPLACEMENT ENGINEERING SERVICES AND PROJECT SCHEDULE**

46 *Appearance: Randy Sikkema, Harwood Engineering*

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48 Mr. Sikkema reported the project is on schedule. The owner's review is scheduled for next week and the
49 project will be let for bid the week of April 12, 2010. Moved by Mr. Turner, seconded by Mr. Sorce to
50 accept the report. Motion carried.

1 **FUTURE MEETING DATES**

2 The UWWC Board of Commissioners will tentatively meet on Thursday, May 13, 2010 at 1:00 p.m., June
3 17, 2010 at 1:00 p.m., July 15, 2010 at 1:00 p.m., and August 19, 2010 at 1:00 p.m.

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5 **ADJOURNMENT**

6 Moved by Mr. Sorce, seconded by Mr. Turner to adjourn the meeting at 2:46 p.m. Motion carried.

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9 Brenda J. Jaszewski
10 Secretary, UWWC Board of Commissioners