

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 303
4 West Bend, Wisconsin

March 11, 2010
2:00 p.m.

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6 Present: Richard Bertram, Ralph Hensel, Brenda Jaszewski, Dean David Nixon, Amy Reuteman (arrived at 2:08 p.m.),
7 Peter Sorce, and Tony Turner.

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9 Also present: Administrative Coordinator Doug Johnson, Assistant Dean Cathi Dziedzic, County Board Chairperson
10 Herbert Tennes, Deputy County Attorney Chris Ohlis (arrived at 2:15 p.m.), Facilities Manager Dave Loomans,
11 Supervisor Melvin Ewert, Supervisor Roy Justman, UWWC Maintenance Supervisor Jon Etta, and County Clerk
12 Administrative Assistant Linda Doro.

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14 Chairperson Bertram called the meeting to order at 2:00 p.m. and read the Affidavit of Posting.

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16 **MINUTES**

17 Moved by Mr. Sorce, seconded by Mr. Hensel to approve the February 22, 2010, minutes as presented. Motion carried.

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19 Ms. Reuteman arrived at 2:08 p.m. and Ms. Ohlis arrived at 2:15 p.m.

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21 **BOILER REPLACEMENT**

22 *Appearance: Randy Sikkema, Harwood Engineering*

23 Project Overview

24 Mr. Johnson reported the County Capital Improvement Program 2010-2015 includes \$524,400 of grant funding from a
25 federal Energy Efficiency and Conservation Block Grant to address several projects. The application for this grant
26 included a budget of \$280,848 for the UWWC boiler replacement project. The UWWC Board of Commissioners will
27 be the jurisdictional committee for this project. Mr. Johnson will be the construction overseer, with active involvement
28 from Facilities Manager Dave Loomans. Harwood Engineering is the design professional and will provide professional
29 management services for this project. Since there will not be an independent construction manager retained, Harwood
30 Engineering and the County have mutually concluded that the construction work should be performed through a
31 contract with a general contractor capable of performing the specific work on this project. This will supply the on-site
32 control and coordination expected of a well run project. Inspection of completed work and authorization of payment of
33 contractor bills will be the responsibility of Harwood Engineering.

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35 Engineering Services and Project Schedule

36 Mr. Sikkema presented an energy feasibility study including the boiler plans, and reviewed the project time schedule.

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38 **UPDATE ON HVAC ROOF TOP UNITS REPLACEMENT PROJECT**

39 Attorney Ohlis reviewed the February 26, 2010, letter she sent to Attorney Trina Andrews, representing JCI, and Jeff
40 Mayers, J&H Heating, indicating the County approved the payment \$119,100 and the information John Etta requested
41 before payment could be made. Ms. Ohlis reported JCI will receive \$67,600 and J& H will receive \$51,500. Mr. Etta
42 reported he received the documentation he requested and the final inspection with the City of West Bend is scheduled
43 tomorrow at 2:00 p.m. The 9/30/09 date of the warranty was questioned and Ms. Ohlis reported that the bid documents
44 and contract state the warranty starts on either the commission date or when the County signs off the project. Mr. Etta
45 provided an update on the RTU 1, 9, and 10 modifications and Theater lobby ceiling project.

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47 **FUTURE MEETING DATES**

48 The UWWC Board of Commissioners will tentatively meet on the following dates @ 1:00 p.m. in Room 303 of the
49 Collins Science Hall; Thursday, April 1, 2010, May 13, 2010, June 17, 2010, July 15, 2010, and August 19, 2010

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51 **ADJOURNMENT**

52 Moved by Mr. Sorce, seconded by Mr. Hensel to adjourn the meeting at 2:40 p.m. Motion carried.

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57 Brenda J. Jaszewski
58 Secretary, UWWC Board of Commissioners