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**WASHINGTON COUNTY  
UWWC BOARD OF COMMISSIONERS**

UWWC, Room 303  
West Bend, Wisconsin

February 11, 2011  
3:30 p.m.

Present: Richard Bertram, Ralph Hensel, Roy Justman, Alternate, Marilyn Merten, Amy Reuteman, and Tony Turner. Excused: Brenda Jaszewski and Interim Dean Paul Price.

Also present: Assistant Dean Cathi Dziedzic, County Engineer Scott Schmidt, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, and County Clerk Administrative Assistant Linda Doro.

Chairperson Bertram called the meeting to order and read the Affidavit of Posting.

**MINUTES**

Moved by Mr. Justman, seconded by Mr. Hensel to approve the January 13, 2011, minutes as presented. Motion carried.

**REPORT ON BOILER REPLACEMENT PROJECT**

*Randy Sikkema, P.E., Harwood Engineering*

Mr. Sikkema reported the control board cards in the boilers have been replaced. He is holding one invoice for \$27,000, for another week to make sure there are no more control alarm issues. Operating, maintenance, and balance reports are in and manuals will be delivered on Monday.

**STORM SEWER REPAIR**

*Appearance: County Engineer Scott Schmidt*

Mr. Schmidt reported the City of West Bend will waive the plumbing permit but requires an erosion control permit at a cost of \$200. Mr. Schmidt discussed ownership of three stormwater systems located on University property. It has been determined the University owns the stormwater pipe coming out into the wetlands causing the severe erosion. The first option would be to remove the pipe and replace it at an approximate cost of \$20,000. The second option, which Mr. Schmidt recommends, would be to crush the pipe, stabilize the hill, and construct a rock-lined open ditch in an existing swale at an approximate cost of \$21,000. Mr. Schmidt reported the safety fence has been installed and the project would commence in fall. Mr. Loomans reported 2010 operating budget funds have been nonlapsed to 2011, and remaining balances from the 2011 roofing projects will be used to fund this project.

**FACILITIES MANAGEMENT BUDGET AND PROJECTS UPDATE**

Mr. Loomans presented an update on the 2011 accounts, repair expenses over \$500, and 2011 projects budget. As of January 31, 2011, there is a balance of \$143,088 in the UWWC operating budget. Moved by Mr. Justman, seconded by Ms. Merten to accept the report. Motion carried.

**UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

Mr. Etta reported staff has been working on snow removal and the student union project was completed. The first audit for the Energy Savings Performance Contracting Program is scheduled for the first week in March. Moved by Mr. Turner, seconded by Ms. Merten to accept the report. Motion carried.

**UPDATE ON THE CAMPUS**

Assistant Dean Cathi Dziedzic reported the art fair held at the University on January 29, 2011, was well attended. Interim Dean Price was not available for the meeting due to a teleconference regarding the Governor's repair bill. New freshmen enrollment is down slightly second semester.

1 **\NEXT TENTATIVE MEETING DATE**

2 The UWWC Board of Commissioners will tentatively meet at 3:30 p.m. on Thursday, April 14, 2011.

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4 **ADJOURNMENT**

5 Moved by Mr. Hensel, seconded by Ms. Merten to adjourn the meeting at 4:10 p.m. Motion carried.

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Brenda J. Jaszewski  
Secretary, UWWC Board of Commissioners