

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

January 30, 2008
9:00 a.m.

5
6 Present: David N. Radermacher, Barbara Barringer, Richard L. Bertram, Ralph Hensel, Brenda
7 Jaszewski, Dean David Nixon, and Michael Schlotfeldt (Alternate).

8
9 Excused: Nick Dobberstein.

10
11 Also present: Supervisor Daniel Knodl (Alternate), Administrative Coordinator Doug Johnson, County
12 Board Chairman Thomas Sackett, Assistant Dean Cathi Dziezcic, Facility Manager David Loomans,
13 Deputy Finance Director Paul Labonte, Buyer Roy Hartman, and UWWC Maintenance Supervisor Jon
14 Etta.

15
16 Chairman Radermacher called the meeting to order and read the Affidavit of Posting.

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18 **MINUTES**

19 Moved by Mr. Bertram, seconded by Ms. Barringer to approve the minutes of December 20, 2007.
20 Motion carried.

21
22 **THIRD FLOOR BUILD OUT/MUSIC AREA RENOVATION**

23 Appearance: George Beyer, Don Harder, CMG, Inc., and Scott Kramer, Steven Dasher, Plunkett
24 Raysich Architects

25
26 **Design Progress**

27 Mr. Kramer reviewed the completed, revised drawings and stated they were turned over to CMG
28 approximately two weeks ago. Some of the changes were to the Engineering labs and classroom areas.

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30 Moved by Ms. Barringer, seconded by Dean Nixon to approve the design as modified and
31 recommended. Motion carried.

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33 **Update on Budget**

34 Mr. Harder distributed a revised budget, based on the modified design. The estimated cost of the third
35 floor Engineering build out is \$2,477,273, and the music area renovation is \$197,024, for a total cost of
36 \$2,674,297. There will be a general conditions deduction of \$5,800 per month for concurrent
37 construction with the Samaritan project. Costs not included in the figures above are: furniture, fixtures
38 and equipment, AV equipment, ceiling mounted projectors, lab equipment, computers, movable
39 equipment, music risers, and furniture allowance. These costs will be the responsibility of the State of
40 Wisconsin and Dean Nixon is working to obtain the required State funding for the equipment and
41 program costs. It was noted that a commitment of \$350,000 from private donations has been received
42 and Dean Nixon is optimistic that he can obtain additional commitments of \$200,000. These private
43 donations will be used to directly offset the County/City portion of project costs. The schedule is to
44 have bid documents available on March 11, 2008, with bids due on April 1, 2008.

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46 Moved by Mr. Bertram, seconded by Ms. Barringer to accept the report of the budget update on the third
47 floor buildout/music area renovation project. Motion carried.

48
49 **FACILITY MANAGEMENT REPORT**

50 Mr. Loomans presented the status of the following projects:

- 1 Roof Area (Administration) – 2007 Project – Complete.
- 2 Roof Area (Cafeteria) – In progress.
- 3 Replace Chalkboards with Whiteboards – In progress.
- 4 Courtyard Door Frame Replacements – Scheduled for summer.
- 5 Gym Floor Sealant – Scheduled for summer.
- 6 Parking Lot Maintenance – Scheduled for summer.

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8 Moved by Mr. Schlotfeldt, seconded by Mr. Bertram to accept the Facility Management report. Motion
9 carried.

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11 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

12 Mr. Etta stated during the winter break, shelves were added to the reference section in the library. The
13 third floor shell has been used for storage and Mr. Etta is consolidating the items and preparing other
14 storage areas to accommodate these items so that the build out of the Engineering space can begin.

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16 Moved by Ms. Barringer, seconded by Mr. Hensel to accept the UWWC Maintenance Supervisor report.
17 Motion carried.

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19 **UNIVERSITY PROGRAM REPORT**

20 **First & Second Semester Enrollment**

21 Dean Nixon reported the fall enrollment head count was 1,018, with 745 full-time equivalent (FTE)
22 students. The head count as of January 29 is 912, with 686 FTE's. A new recruiting drive will begin
23 within the next few months.

24
25 Dean Nixon reported discussions have been held with UW-Oshkosh for the possible addition of a
26 Criminal Justice Baccalaureate degree at UWWC in the fall.

27
28 **Engineering Degree Program with UW-Platteville**

29 On Friday, Dean Nixon will be meeting with the Dean of Platteville to discuss the Engineering degree
30 programs to be offered at UWWC. The plan is to begin some electronic classes in the summer with the
31 regular classes to begin in fall. UWWC will offer Electrical and Mechanical Engineering degrees, and
32 there is the possibility of adding other Engineering degrees at some point in the future.

33
34 **Chemistry Internship with Local Industries**

35 Dean Nixon discussed the Internships offered at UWWC.

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37 **NEXT MEETING**

38 The next meeting will be Thursday, April 10, 2008, at 9:00 a.m.

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40 **ADJOURNMENT**

41 Moved by Mr. Schlotfeldt, seconded by Mr. Bertram to adjourn at 10:07 a.m. Motion carried.

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45 Brenda J. Jaszewski
46 Secretary, UWWC Board of Commissioners