

1 **UWWC BOARD OF COMMISSIONERS**

2
3 UWWC, Room 101
4 West Bend, Wisconsin

January 23, 2006
2:00 p.m.

5
6 Present: David N. Radermacher, Barbara Barringer, Brenda Jaszewski, Dean David Nixon, Thomas J.
7 Sackett, Michael Schlotfeldt, and Thomas S. Smith.

8
9 Also present: Dean of Administrative Services Cathi Dziezcic, Facility Manager David Loomans, and
10 UWWC Maintenance Supervisor Bruce Edwards.

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12 Chairperson Radermacher called the meeting to order and read the Affidavit of Posting.

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14 **MINUTES**

15 Moved by Mr. Smith, seconded by Mr. Sackett to approve the minutes of October 17, 2005. Motion
16 carried.

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18 **FACILITY MANAGEMENT PROJECT REPORT**

19 Mr. Loomans reported that the specifications for the flooring and end table replacement in lecture hall 201
20 are being completed and bids are scheduled to be let in February. The tabletop fabrication is complete and
21 will be stored until the work is begun in May when classes are over. The specifications are being worked
22 on for the HVAC upgrade in the kitchen, and this project will also begin in May. Mr. Loomans is
23 reviewing the roofing assessments previously completed for the roof replacement of the administration
24 area. This project will begin in spring.

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26 Moved by Mr. Schlotfeldt, seconded by Ms. Barringer to approve the Facility Management Project report,
27 as presented. Motion carried.

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29 **UWWC MAINTENANCE SUPERVISOR PROJECTS REPORT**

30 Mr. Edwards reported on some of the projects that were completed during the winter break, including
31 repair of wall coating, replacement of ceiling tiles, replacement of broken floor tiles, installing a new gas
32 valve in the chemistry lab, installing a new motor in the drop down screen in room 201, replacing lights in
33 the parking lots, and assisting the I.T. department with upgrades of equipment in classrooms.

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35 Moved by Mr. Sackett, seconded by Mr. Schlotfeldt to approve the UWWC Maintenance Supervisor
36 Projects report, as presented. Motion carried.

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38 **UPDATE ON UWWC NURSING PROGRAM**

39 Appearance: Marc Boucher

40 Mr. Boucher gave a PowerPoint presentation on the UWWC Library and Innovative services. The library
41 offers full access to research several different databases and anyone registered in a class has access to any
42 on-line required reading articles. Mr. Boucher provided information on the new Wild Cast service, which
43 allows students to listen to a lecture previously given by a professor. At this time, UWWC is the first
44 University in Wisconsin to offer this service to its students.

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46 Mr. Schlotfeldt left at 2:25 p.m.

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48 Moved by Mr. Smith, seconded by Ms. Barringer to accept the informative presentation by Mr. Boucher.
49 Motion carried.

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1 **NURSING PROGRAM UPDATE**

2 Dean Nixon reported that in May, the first class of students in the Nursing program at UWWC will
3 graduate. There are a total of 74 students in the program, 16 of which are in clinical laboratory classes. It
4 is expected that in the future, this could be expanded to 24 students in clinical laboratory classes. Dean
5 Nixon is exploring options in order to handle additional students at the clinical sites.

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7 Moved by Mr. Sackett, seconded by Ms. Barringer to approve the update on the UWWC Nursing program.
8 Motion carried.

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10 **UPDATE ON 2005 AND 2006 BUDGET**

11 Mr. Loomans presented the final 2005 budget figures and stated we are \$6,487 under budget for the year.
12 Mr. Loomans will not request to non-lapse these funds into 2006.

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14 Moved by Mr. Smith, seconded by Ms. Barringer to approve the 2005 final budget report. Motion carried.

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16 **NEXT MEETING**

17 The next meeting is scheduled for Monday, April 10, 2006, at 2:00 p.m. at the University.

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19 **ADJOURNMENT**

20 Moved by Mr. Sackett, seconded by Mr. Smith to adjourn at 3:00 p.m. Motion carried.

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Brenda J. Jaszewski, County Clerk