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**WASHINGTON COUNTY
UWWC BOARD OF COMMISSIONERS**

UWWC - Room 303
West Bend, Wisconsin

January 13, 2011
3:30 p.m.

Present: Richard Bertram, Ralph Hensel, Brenda Jaszewski, Marilyn Merten, Interim Dean Paul Price, Amy Reuteman, and Tony Turner.

Also present: Administrative Coordinator Doug Johnson, County Board Chairperson Herbert Tennes, County Engineer Scott Schmidt, Assistant Dean Cathi Dziedzic, Facilities Manager Dave Loomans, UWWC Maintenance Supervisor Jon Etta, and County Clerk Administrative Assistant Linda Doro.

Chairperson Bertram called the meeting to order and read the Affidavit of Posting.

MINUTES

A correction was noted on Page 1, Line 5: ~~4:00 p.m.~~ **3:30 p.m.** Moved by Ms. Merten, seconded by Ms. Reuteman to approve the November 11, 2010, minutes as corrected. Motion carried.

FINAL REPORT ON HVAC ALTERNATE PROJECT

Mr. Etta reported all the HVAC work is completed and he is just waiting for the Focus on Energy Rebate information. Mr. Johnson reported final payments have been issued. Moved by Mr. Hensel, seconded by Mr. Turner to accept the report. Motion carried.

CONSIDER STORM SEWER REPAIR OPTIONS

Appearance: County Engineer Scott Schmidt

Mr. Schmidt presented options to repair the area on the east side of University Drive that has a large storm sewer coming out into the wetlands causing severe erosion. The first option would be to remove the pipe and replace it, at an approximate cost of \$20,000. The second option, which Mr. Schmidt recommends, would be to crush the pipe, stabilize the hill, and construct a rock-lined open ditch in an existing swale, at an approximate cost of \$21,000. The City of West Bend would be in favor of either option. Mr. Loomans discussed using the balance from the 2010 operating budget and remaining balances from the 2011 roofing specifications/project management and 2011 roofing project, if favorable bids are received, to fund this project. The Committee and staff discussed safety measures during the interim until this issue is resolved. Mr. Schmidt recommended installing a safety fence and signage in the area.

Moved by Mr. Hensel, seconded by Ms. Merten to direct staff to install a safety fence and signage in the area of the severe erosion. Moved by Mr. Hensel, seconded by Ms. Merten to amend the motion to direct staff to install a safety fence and signage in the area of the severe erosion within seven days. Motion to amend carried. Motion as amended carried.

Moved by Ms. Jaszewski, seconded by Mr. Merten to approve non-lapsing the balance of the 2010 operating budget account in the UWWC budget to 2011. Motion carried.

FACILITIES MANAGEMENT 2010 BUDGET AND PROJECTS UPDATE

Mr. Loomans presented an update on the 2010 accounts, repair expenses over \$500, and 2010 projects budget. As of December 31, 2010, there is a balance of \$8,088 in the UWWC operating budget, and a balance of \$5,070 in the UWWC projects budget. Moved by Mr. Turner, seconded by Mr. Hensel to accept the report. Motion carried.

1 **UWWC MAINTENANCE SUPERVISOR PROJECTS UPDATE**

2 Mr. Etta reported staff is buffing floors and staff will be working on the State of Wisconsin Performance
3 Contracting project and conducting a scoping audit with three contractors, who will investigate where the
4 university can increase energy efficiency.

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6 **UPDATE ON THE CAMPUS**

7 Dr. Price reported there will be no state funding for the engineering program this year, so staff is looking
8 at reallocation of funds within the colleges to fund the program, plus charging a higher tuition for the
9 engineering program. Dr. Price reported on collaboration with UW Oshkosh for a possible special
10 education degree.

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12 **FINAL REPORT ON BOILER REPLACEMENT PROJECT**

13 Mr. Etta reported on the replacement of the control board cards in the boilers so the boilers can run hotter.
14 The replacement control board cards are expected tomorrow. Mr. Johnson reported the County is holding
15 payment to Harwood Engineering until the project is completed.

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17 **NEXT TENTATIVE MEETING DATE**

18 The UWWC Board of Commissioners will tentatively meet at 3:30 p.m. on Friday, February 11, 2011.

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20 **ADJOURNMENT**

21 Moved by Mr. Turner, seconded by Ms. Merten to adjourn the meeting at 4:40 p.m. Motion carried.

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Brenda J. Jaszewski
Secretary, UWWC Board of Commissioners