

## **DRAFT MINUTES FOR THE TRANSPORTATION COMMITTEE MEETING**

**Vehicle Maintenance and Storage Facility  
West Bend, WI**

**August 19, 2008  
7:30 A.M.**

Present: Brian Bausch, Joseph Gonnering, Richard Gundrum, and Chairman Daniel Goetz. Also present: Commissioner Ken Pesch and Assistant to the Highway Commissioner Barbara Villwock. Donald Berchem was excused.

Chairman Goetz called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Bausch and seconded by Mr. Gonnering to approve the minutes of the meeting on August 5, 2008. Motion carried.

The committee heard an appeal for a Class C access onto the west side of CTH P in the Village of Jackson. The commissioner denied the permit because the parcel also fronts on Apple Lane, a village street, and the Washington County Access Control Policy requires that access be obtained from the lower classified road. Mr. Michael Scholls, a representative of Hammes Development LLC, indicated that elevations of the site prohibited access onto CTH P directly across from Rosewood Lane as shown on a previous concept plan. The current requested access is approximately 450 feet north of Rosewood. However, to avoid "staggered" access points a previously proposed village street named Sylvester Circle to serve property along the east side of CTH P will be constructed about 450 feet north of Rosewood Lane, i.e. directly across CTH P from the requested access. John Bieberitz, a representative of Traffic Services Inc., indicated he is preparing a Traffic Impact Analysis (TIA) for the development to be served by this proposed access and other possible development in the area. The TIA will be submitted to the highway commissioner for review and approval prior to submitting the access permit application. A motion was made by Mr. Gonnering and seconded by Mr. Bausch to grant the appeal with the following conditions.

1. Village of Jackson officials approve the proposed site plan.
2. The Certified Survey Map (CSM) is recorded at the Washington County Court House.
3. The CSM shall contain vision triangles with appropriate restrictions, meeting Washington County Access Control Policy requirements at point of access.
4. The CSM shall contain a note restricting direct vehicle access onto CTH P to the one proposed street connection covered under this appeal.
5. All existing points of access, including field entrances, be closed before permitted street connection is opened to traffic.
6. Detailed engineering drawings shall be submitted to and approved by the highway commissioner prior to issuance of the access permit. No work on the right-of-way of CTH P will occur prior to issuance of the appropriate permit.
7. Any utilities, including storm sewers, water mains, sanitary sewers, and street lights constructed on the right-of-way of CTH P as part of this development shall be maintained by the Village of Jackson. The same shall be true for sidewalks, bike paths, and so on. A letter from an appropriate village official indicating acceptance of this condition shall be provided prior to issuance of the access permits.
8. A security deposit of \$25,000.00 in the form of a bond, letter of credit, or cash shall be provided by the applicant and held for one year from the date of satisfactory completion of all work permitted in the right-of-way of CTH P.

Motion carried.

Representatives from the Purchasing Department gave a presentation on the various aspects of the county's purchasing policy.

A motion was made by Mr. Bausch and seconded by Mr. Gundrum to authorize the commissioner to advertise for bids for the removal of a house located along the east side of CTH Y approximately 2,800 feet south of STH 175 in preparation for the reconstruction project. Motion carried.

A representative from the Wisconsin & Southern Railroad discussed various railroad transportation services in Washington County and asked for the committee's continued support of the Southeast Wisconsin Railroad Consortium.

A motion was made by Mr. Bausch and seconded by Mr. Gonnering to approve a permit for the Boltonville Fire Department to close CTH DD from Boltonville Road to Park Street from 3:00 PM on September 6, 2008 to 4:00 AM on September 7, 2008, for a street dance in front of their firehouse. Motion carried.

Commissioner Pesch indicated that he had issued the following permits:

1. To WeEnergies for a new service connection on the east side of CTH W approximately 530 feet south of CTH H in the Town of Wayne
2. To WeEnergies for a new service along the south side of CTH H at Stacy Drive in the Town of Farmington

A motion was made by Mr. Bausch and seconded by Mr. Gonnering to table the issuance of a revocable occupancy permit for a stairway on the right-of-way of CTH Q in Lake 5 until a future meeting. Motion carried.

The committee heard an appeal for a temporary access onto the south side of CTH E approximately 1,025 feet east of Rolaine Parkway in the Town of Hartford. The commissioner denied the permit because the requested point of access does not meet the spacing requirements in the Washington County Access Control Policy. A motion was made by Mr. Gundrum and seconded by Mr. Bausch to grant the appeal with the following conditions.

1. The temporary access be removed no later than October 1, 2008.
2. The right-of-way is restored immediately upon removal of the access to the satisfaction of the commissioner.

Motion carried.

A motion was made by Mr. Bausch and seconded by Mr. Gundrum to authorize WeEnergies Gas Company to open cut the parking lane of CTH Q in Colgate for the installation of a service lateral. Motion carried.

A motion was made by Mr. Gundrum and seconded by Mr. Bausch to approve vouchers in the amount of \$59,000.21. Motion carried.

A motion was made by Mr. Bausch and seconded by Mr. Gundrum to deny the request for the installation of R1-6 signs for the crosswalk on CTH K east of STH 175 in the unincorporated hamlet of St. Lawrence. Motion carried.

The committee discussed the proposed 2009 budget for highway and transit operations to be submitted to the administrator coordinator. The following motions were made pertaining to the draft budget dated August 11, 2008.

1. A motion was made by Mr. Bausch and seconded by Mr. Gundrum to set the per ride fare on

the WCCE at \$4.00 and the cost of a 10-ride strip at \$35.00. Motion carried.

2. A motion was made by Mr. Gundrum and seconded by Mr. Gonnering to submit a requested level budget for highway operations to include the total reconstruction of CTH P from STH 60 north to Northwest Passage at an estimated cost of \$600,000 and CTH P from Northwest Passage north to Woodland Drive at an estimated cost of \$400,000.

Motion carried.

Commissioner Pesch informed the committee that no ordinance amendments will be required as a result of the proposed 2009 budget request. He stated that a public information meeting will be required before proposed shared ride taxi and commuter express fares can be adopted. Therefore, the consensus of the committee is to hold the PIM in conjunction with the Transportation Committee meeting on September 16, 2008.

A motion was made by Mr. Bausch and seconded by Mr. Gundrum to adjourn at 11:30 AM.  
Motion carried.

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Rick Gundrum, Secretary