

*****DRAFT*****

MINUTES FOR THE TRANSPORTATION COMMITTEE MEETING

**Vehicle Maintenance and Storage Facility
West Bend, WI**

**March 1, 2011
8:00 AM**

Present: Brian Bausch, Kenneth Brandt, Joseph Gonnering, and Richard Gundrum. Also present: Highway Commissioner Jon Edgren and Assistant to the Highway Commissioner Barbara Villwock. Chairman Dan Goetz was excused.

Vice Chairman Gundrum called the meeting to order and read the affidavit of posting.

A motion was made by Mr. Gonnering and seconded by Mr. Bausch to approve the minutes of the Transportation Committee meeting held on February 15, 2011. Motion carried.

Commissioner Edgren indicated that the following permits were issued since the last meeting.

1. To KPRG & Associates for boring two holes for the DNR on the south side of CTH Q west of the railroad tracks, closing the holes on the same day, in the Village of Richfield.
2. To Time Warner Cable for installation of new main line along the south side of CTH MY at Carmody Court in the Village of Newburg
3. To Time Warner Cable for installation of new main line cable along the east side of CTH M north of Pleasant Valley Road in Town of Jackson

Joe Steier, Transit Manager, gave a status report on the Shared Ride Taxi and Washington County Commuter Express Bus (WCCE) programs. Various aspects of the transit operations were discussed including ridership, fuel usage, revenues, and expenses. Representatives from Riteway and Specialized Transportation Services were also present for the discussion

A motion was made by Mr. Gonnering and seconded by Mr. Brandt to award a contract in the amount of \$109,980.00 (including \$37,000 trade-in value on the existing wheel loader) to Brooks Tractor for the purchase of a John Deere 624K wheel loader with a greaseless bearing system. Motion carried.

The committee discussed the current Washington County Highway Department Staffing Plan. The current staffing plan has 36 Laborer positions of which 35 are filled. A motion was made by Mr. Brandt and seconded by Mr. Bausch to reduce the Highway Department's Staffing Plan from 36 Laborers to 35 Laborers. Motion carried.

The committee also discussed the Mechanic Foreman position. The Mechanic Foreman position has been unfilled for a few years. A motion was made by Mr. Gonnering and seconded by Mr. Bausch to authorize the posting of the open Mechanic Foreman position. Motion carried.

Mr. Gonnering left at 9:00 AM

A motion was made by Mr. Bausch and seconded by Mr. Brandt to approve vouchers in the amount of \$80,164.59. Motion carried.

Commissioner Edgren informed the committee that the project to reconstruct CTH H is out for bids.

Commissioner Edgren gave a brief update on the status of his search for a new Assistant to the Highway Commissioner due to the upcoming retirement of Barbara Villwock.

The next meeting of the Transportation Committee will be on March 22, 2011 due to a conflict with a scheduled County Board meeting.

A motion was made by Mr. Brandt and seconded by Mr. Bausch to adjourn at 10:00 AM. Motion carried.

Kenneth Brandt, Secretary