

1 **TRANSIT COMMITTEE**

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3  
4 Public Agency Center  
5 West Bend, WI

June 25, 2007  
10:00 a.m.

6  
7 Present: Rick Gundrum, Lawrence S. Hoffman, Roy C. Justman, and Paul A.  
8 Tuchscherer.

9  
10 Excused: Joan A. Russell.

11  
12 Also present: Linda Olson, Aging & Disability Resource Center Director; Doug Johnson,  
13 Administrative Coordinator; Jim Christian, and Gary Turtenwald, Riteway, Inc.; Steve  
14 Johnson, and Sandy Ziehr, Johnson Bus; Faye Talatzko, PMSI; and Mary G. Lemke,  
15 Chief Deputy Clerk.

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17 Chairperson Hoffman called the meeting to order and read the Affidavit of Posting.

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19 **MINUTES**

20 Moved by Mr. Tuchscherer, seconded by Mr. Gundrum to approve the minutes of May  
21 21, 2007, as presented. Motion carried.

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23 Ms. Olson, and Mr. Johnson arrived at 10:04 a.m.

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25 **TRANSIT PROGRAM – FUTURE DIRECTION**

26 Mr. Johnson discussed the combining of the county’s Transit and Highway departments  
27 into a single entity as the Transportation department. The highway commissioner would  
28 head the new department, a transit coordinator would be hired to run the Shared Ride  
29 Taxi and Commuter Express programs, and the corresponding county supervisor boards  
30 would be combined. Mr. Johnson explained that Ms. Olson has been heading Transit and  
31 the Office on Aging, but due to the expansion and challenges in each department,  
32 reorganization would be required.

33  
34 Mr. Johnson stated that he would like to see this merger proposed as a 2008 budget issue,  
35 where we would budget for the new staff position and have the County Board consider  
36 the reorganization effective with the next term of the County Board, which begins in  
37 April, 2008. At that time, we would have one committee which would be the  
38 Transportation Committee.

39  
40 Ms. Olson distributed a copy of a letter Mr. Johnson sent out to Al Beck, Principal  
41 Planner for SEWRPC. Ms. Olson stated that on behalf of Washington County and the  
42 Transit Committee, and City of West Bend, Mr. Johnson is requesting the assistance of  
43 SEWRPC to conduct a brief technical study of the question of separate vs. combined  
44 operations of the shared-ride taxi services currently provided by the County and City.

2  
3 **WASHINGTON COUNTY SHARED RIDE TAXI**

4 **Changes in Taxi Policies**

5 Discussion regarding the taxi policy regarding no-shows for shared ride taxi pickups.  
6 Ms. Olson stated that they have had problems with people not being there when the taxi  
7 arrived. The driver has wasted that time plus the cost of the fuel.

8  
9 The no-show policy would state that a taxi will make every attempt to contact the rider.  
10 If after 3 minutes, the rider doesn't have the proper fare, isn't ready to leave or isn't there  
11 at all, it will be considered a no-show. After 3 such incidents, the individual will be  
12 ineligible to use the taxi. The next no-show calls for a 60-day suspension and the  
13 individual may become permanently ineligible to use the shared taxi. Ms. Olson stated  
14 that they will post this new policy.

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16 Moved by Mr. Tuchscherer, seconded by Mr. Gundrum to institute a no show policy as  
17 outlined. Motion carried.

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19 **Fare Increases**

20 Ms. Olson distributed the Service Hours/Fare Rates card. Ms. Olson recommends  
21 increasing the fee schedule by the amounts listed below effective August 1, 2007, and to  
22 be looked at again in January, 2008.

23 Elderly/Disabled .25  
24 Adult .50  
25 Student .50

26 Ms. Olson stated that this would be the second increase for the shared ride taxi since the  
27 service began in the spring of 1999.

28  
29 **Software Upgrade**

30 Ms. Olson informed the committee that they needed to upgrade the software package for  
31 Route Match. Washington County's portion was \$1,500.

32  
33 Ms. Olson discussed general fleet information, and the suggested future purchases.

34  
35 **WASHINGTON COUNTY COMMUTER EXPRESS**

36 **Fare Increases**

37 Ms. Olson stated that we are having similar issues with the Commuter Express as with  
38 the Shared Ride Taxi. Fares on the Commuter Express were increased January 1, 2007.  
39 The fare now is \$3 cash one-way or \$2.50 using the prepaid discounted tickets.

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41 Moved by Mr. Gundrum, seconded by Mr. Tuchscherer to increase the commuter express  
42 fare from \$3 to \$3.25 and \$2.50 to \$2.75 in addition to increase the taxi fare as discussed  
43 effective August 1, 2007.

44  
45 **Park & Ride Update**

46 Ms. Olson informed the committee that the City of West Bend Park &

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2  
3 Ride ribbon cutting will be held on Friday, July 20, 2007, between  
4 2:00 p.m. & 3:00 p.m. The new Park & Ride will replace the Park & Ride on Highway  
5 33.

6  
7 Ms. Olson discussed Park & Ride enhancements, she mentioned that  
8 the opportunity for Federal Urbanized funding is available for Transit  
9 enhancements. Enhancements include lighting, shelters, signage, etc. This would  
10 amount to \$117,480 and Washington County's portion would be \$23,000. Ms.  
11 Olson stated that so far, no one in the Milwaukee area region has  
12 applied for this grant.

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14 Moved by Mr. Tuchscherer, seconded by Mr. Gundrum to apply for the grant and talk to  
15 Finance about the 20% matching funds. Motion carried.

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17 **NEXT MEETING DATE**

18 The next meeting will be Monday, July 30, 2007, at 9:00 a.m.

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20 **ADJOURNMENT**

21 Moved by Mr. Justman, seconded by Mr. Tuchscherer to adjourn at 11:30 a.m. Motion  
22 carried.

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25 Brenda J. Jaszewski, County Clerk