

SAMARITAN COMMITTEE

October 5, 2006

9:00 AM

Present: Ralph Hensel, Larry Hoffman, Philip Laubenheimer, Paul Tuchscherer, Ed Somers

Also Present: Amy Meyer, Kelly McAndrews, Ryan Raskin, Jessica Trapp

Meeting called to order at 9:00 AM.

Dan Stoffel arrived at 9:25 AM

Philip Laubenheimer moved to approve the minutes of 8/31/06, second by Paul Tuchscherer, motion carried.

Sub-Acute Unit Update, appearance by Amy Meyer - Amy Meyer, the Sub-Acute Administrator, was present to give an update to the Samaritan Committee. The Sub-Acute unit opened with few issues on August 1, 2006, and has been operating at near capacity ever since. The annual state survey was conducted 9/25 - 9/27 with no care issues raised. The hospital held a ribbon cutting ceremony to commemorate the opening of the office building and sub-acute.

Update on Morgue, appearance by Kelly McAndrews - Kelly McAndrews, the county Medical Examiner was present to give an update on progress with the morgue to the Samaritan Committee. We will need to develop a memorandum of understanding with the medical examiners office that outlines items such as square footage, location, access, rent based on utility use, duration, maintenance, and rules of use.

Fields Construction Closing, appearance by Ryan Raskin - Ryan Raskin, of Construction Management Group, presented the committee with a final construction contingency closing. The project has a contingency balance of \$41,330.00.

Assisted Living Update, appearance by Jessica Trapp - Jessica Trapp, Housing Manager for the Fields of Washington County, was present to give an update on operations. The building remains full. We have to update our admission agreement to expressly forbid any firearms from being on the premise. There was no incident; however, we have had tenants express interest in keeping firearms. The major concern being those tenants with early dementia may not be able to safely handle these items.

Hot Water Storage Tank Replacement Update - The replacement has been going smoothly and remains on track. The new storage tanks are in, and being temporarily fed by the old water heaters. The old tank has been removed, and in its' space the new boilers are being placed. The project should wrap up soon. The committee toured the boiler room after the meeting.

Reports from Administrator

Union Negotiations - Union Negotiations are scheduled for October 17th and October 19th.

CBRF and Remodeling Study - The remodeling study is winding down. Mr. Somers would like to have the architect present the findings at the Samaritan Committee December 7th meeting.

EEOC Claims - Two EEOC claims have been filed.

Budget Hearing - The budget hearing before the Finance Committee went well and was approved as presented.

FMLA Requests - We have had a significant number of family medical leaves granted which will cause us to use an increased amount of pool staff in the short term and may further strain limited financial resources going in to years end.

Larry Hoffman moved to adjourn at 10:48 AM, second by Ralph Hensel, motion carried.

The next meeting is scheduled for November 2, 2006 at 9:00 AM.

Dan Stoffel, Chairperson

Larry Hoffman, Secretary

Edward Somers, Administrator