

SAMARITAN COMMITTEE

August 31, 2006

9:00 AM

Present: Dan Stoffel, Ralph Hensel, Larry Hoffman, Philip Laubenheimer, Paul Tuchscherer, Ed Somers

Also Present: Kim Nass, Scott Derge, Dean Walenczyk

Meeting called to order at 9:00 AM.

Paul Tuchscherer moved to approve the minutes of 8/3/06, second by Philip Laubenheimer, motion carried.

Cedar Community Sub-Acute Lease - The terms of the lease agreement with Cedar Community have changed due to the legal ownership of the building housing the sub-acute unit. Ms. Nass was present to discuss the new lease terms. The primary change is that Cedar Communities is leasing the space rather than owning the space as a condominium, the new arrangement is a sub-lease.

Approve 2007 Operating Budget - The 2007 Operating Budget is very tight and reflects some changes in staffing patterns to compensate for higher resident turnover and Medicaid rate increases that don't even keep pace with inflation. Two full-time Custodian positions will not be funded, two full-time Nursing Assistant Helper positions will not be funded, one full-time Domestic Service Worker position in the laundry will not be funded and the Summer Help position in Activities will not be funded. The Fields is budgeted to be self-sustaining in 2007. Consulting Services is being budgeted higher to pay for design services for remodel of the nursing home.

Paul Tuchscherer moved to recommend the 2007 Samaritan Operating Budget to the Finance Committee as presented, second by Larry Hoffman, motion carried.

Approve 2007 User Fees - The 2007 private pay rates are increasing \$18 per day and are less than similar sized facilities with similar staffing patterns. The increases are due to insufficient Medicaid reimbursement and increases in wage, benefit, and utility costs. The Fields private pay rates will remain the same for room and board, this is the amount charged to COP-Waiver funded residents. The service rates to private pay residents will increase \$500/month, this is due to two reasons, we have a better idea of the actual operating costs of that constitute the service rates, and concerns from private providers that our rates were artificially low and creating an unfair competitive environment for them.

Paul Tuchscherer moved to recommend the 2007 User Fees for Samaritan and the Fields to the Finance Committee as presented, second by Philip Laubenheimer, motion carried.

Approve 2007 Senior Dining Rates - Mr. Somers is proposing a 3% increase in the senior dining rates. This increase reflects actual increases in costs that the program will incur. Mr. Somers proposes the following rates for the program:

<u>Interdepartmental Charges / 2007 Senior Dining Rates</u>			
Meals per Day	Hot	Meals per Day	Cold
0 - 50 meals	\$7.73	0 - 15 meals	\$5.54
51 - 100 meals	\$7.73	16 - 30 meals	\$3.96
101 - 150 meals	\$4.69	31 - 45 meals	\$3.30
151 - 200 meals	\$3.97	46 - 55 meals	\$3.20
201+ meals	\$3.75		

Ralph Hensel moved to recommend the 2007 Senior Dining rates to the Finance Committee as presented, second by Larry Hoffman, motion carried.

2006 WCA Convention Resolutions - Manitowoc County has forwarded Resolution 20 to the Wisconsin Counties Association Conference regarding support for LRB 3832. Essentially the resolution supports Representative LeMahieu's bill that would require the state to pass on any extra revenue federal revenue generated under the program back to the county homes.

Philip Laubenheimer moved to have Chairman Sackett or his designee support Wisconsin Counties Association 2006 Conference Resolution 20, second by Paul Tuchscherer, motion carried.

Status of hot water storage tank and options for repair or replacement - Scott Derge was present to discuss options for repair or replacement of the broken hot water storage tank. Three vendors were invited to make proposals that ranged from replacing the tank to the entire domestic hot water system. Dean Walencyk from Grunau was present to discuss the replacement of the water heater and storage with three small boilers and four smaller storage tanks. Mr. Tuchscherer asked about the noise level from the proposed boiler system, and Mr. Walencyk responded that the noise level was minimal. The committee likes the boiler proposal because of the Focus on Energy incentive of \$5,911.00 and annual gas savings of \$5,911.00. The committee wants the Grunau proposal altered to have the boiler system placed in the current boiler room and vented in the courtyard off the northwest corner of the building.

Larry Hoffman moved to have the Grunau Company install a high efficiency domestic water heating system as detailed in their 8/29/06 proposal in the boiler room and vented to the courtyard off the northwest corner of the building at a cost of \$96,300.00, second by Ralph Hensel, motion carried.

Reports from Administrator

Kelly McAndrews - Ms. McAndrews would like to appear before the Samaritan Committee at its' next meeting to discuss any concerns regarding the morgue.

State Survey - The survey team arrived at Samaritan on 8/22/06 to conduct the annual survey. There were no care-related concerns. The only concerns raised were by the engineer: Fire drill times need to be more random. Fire alarm policy needs to be updated. Delayed egress locks need adjustment. Electrical outlets need to be removed from Oxygen storage room. Power strips can only be used for computers. One set of smoke doors needs coordinator adjusted. Soiled linen room needs strike plate on doorframe.

Donations - The F. Dohmen company donated several hundred cases of medical supplies including incontinence briefs to Samaritan. Synergy Health donated a lot of the furniture from the old sub-acute unit to Samaritan.

Philip Laubenheimer moved to adjourn at 12:19 PM, second by Paul Tuchscherer, motion carried.

The next meeting is scheduled for October 5, 2006 at 9:00 AM.

Dan Stoffel, Chairperson

Larry Hoffman, Secretary

Edward Somers, Administrator