

SAMARITAN COMMITTEE

August 30, 2005

8:30 AM

Present: Dan Stoffel, Ralph Hensel, Larry Hoffman, Brian Bausch, Paul Tuchscherer, Ed Somers

Also Present: George Beyer, Ryan Raskin, Jeff Holzhauer, Scott Derge

Meeting called to order at 8:35 AM.

Larry Hoffman moved to approve the minutes of 7/19/05, second by Brian Bausch, motion carried.

Review and take action on Assisted Living Project Bid Package A: footings, foundations and plumbing - George Beyer was present to discuss the results of bid package A. Mr. Beyer recommended re-bidding the plumbing work. Mr. Somers and Beyer representatives met with the architects and the plumbing engineer to make some changes to the project. The committee will meet before the county board meeting on September 13th to recommend contract awards.

Larry Hoffman moved to reject the existing plumbing bids and re-bid per changes in the specification, second by Ralph Hensel, motion carried

Review Design and Development budget for Assisted Living Project - This item will be postponed until after the Plumbing is re-bid.

Review future schedule for Assisted Living Project - George Beyer was present to discuss the future schedule for the Assisted Living Project. Plan review with the state will occur on September 9th, the plumbing bids will be approved September 13th, construction will begin September 19th, the next bid package will go out in early October, approved by Samaritan and then approved at the October 25th County Board.

Approval of 2006 Fields Outlay Budget - Mr. Somers discussed the 2006 Outlay Budget for the Fields Assisted Living. The majority of the items are equipment and furnishings to outfit the new building. Mr. Somers does not anticipate such large outlay amounts in future budgets, although he cautioned that the Fields is a new enterprise and more needs may arise after opening. The total 2006 outlay request is \$45,400. The board felt that the amounts budgeted for fitness equipment were excessive and reduced the outlay by \$6500.

Larry Hoffman moved to approve the Fields 2006 outlay budget for \$38,900, second by Brian Bausch, motion carried.

Approval of 2006 Operating Budget - The 2006 Operating budget is extremely tight and incorporates support for the start up of the Fields Assisted Living. The Fields will require \$33,760 to purchase non-outlay furnishings for the building. Total budgeted support for

the Fields is \$206, 949. We are budgeting a Housing Manager for the entire year so work can begin on policy and procedure development and pre-marketing in the months before the facility opens, the remaining staff will be added as the project fills. We are budgeting a repayment to the Samaritan to recognize the \$1.5 million capital contribution; this is done to offset the depreciation expense. Samaritan will recognize revenues from services purchased by the Fields.

The budget also incorporates two position re-classifications, the first is changing the day shift receptionist from H-2 to H-3, her duties have increased with the elimination of several positions in administration and the new grade more accurately reflects her duties. The second reclassification is the assistant administrator from E-6 to E-2; this change is for the new housing manager position for the Fields.

Brian Bausch moved to approve the 2006 Samaritan Operating Budget and recommend the budget to Administration and the Finance Committee, second by Paul Tuchscherer, motion carried.

Approval of 2006 User Fees - The private pay rates will be increased 6% across all care levels, or approximately \$12/day. Samaritans private pay rates are still significantly lower than area facilities with similar staffing ratios and bed size. This is consistent with the county position that Samaritan is a community service and not a profit center.

The rates for the Fields are in line with what is considered affordable to low-income by the Department of Social Services. The rates are tentative as final construction costs are not known yet, Mr. Somers used conservative figures and the rates likely won't go up, but perhaps may decrease.

Larry Hoffman moved to approve the 2006 User Fees for Samaritan and the Fields, second by Ralph Hensel, motion carried.

Approval of 2006 Senior Dining Rates - Mr. Somers is proposing a 2.8% increase in the senior dining rates. This increase reflects actual increases in costs that the program will incur. Mr. Somers proposes the following increases to the program:

<u>Interdepartmental Charges / 2006 Senior Dining Rates</u>						
	2005		2006			
Meals per Day	Hot	Cold	Meals per Day	Hot	Meals per Day	Cold
0 - 50 meals	\$8.06	\$3.02	0 - 50 meals	\$7.50	0 - 15 meals	\$5.38
51 - 100 meals	\$4.99	\$3.02	51 - 100 meals	\$7.50	16 - 30 meals	\$3.84
101 - 150 meals	\$4.42	\$3.02	101 - 150 meals	\$4.55	31 - 45 meals	\$3.20
151 - 200 meals	\$3.64	\$3.02	151 - 200 meals	\$3.85	46 - 55 meals	\$3.11
201+ meals	\$3.54	\$3.02	201+ meals	\$3.64		

Paul Tuchscherer moved to approve the 2006 senior dining rates, second by Larry Hoffman, motion carried.

Reports from Administrator

State Survey - The State came back in the building in July and cleared us of all code violations.

Grandparents Day - There will be a Grandparents day celebration and car show on September 11th.

State Representative Visit - Representative Strachota and Representative Gielow visited Samaritan August 19th and discussed Medicaid reform.

Ralph Hensel moved to adjourn at 11:30 AM, second by Larry Hoffman, motion carried.

The next meeting is scheduled for September 13, 2005 at 8:30 AM in the Washington County Courthouse.

Dan Stoffel, Chairperson

Larry Hoffman, Secretary

Edward Somers, Administrator