

SAMARITAN COMMITTEE

June 21, 2005

9:00 AM

Present: Dan Stoffel, Ralph Hensel, Brian Bausch, Paul Tuchscherer, Ed Somers

Excused: Larry Hoffman

Also Present: George Beyer, Jeff Holzauer, Brian Boding, Scott Derge

Meeting called to order at 9:00 AM.

Paul Tuchscherer moved to approve the minutes of 5/17/05 and 5/26/05, second by Brian Bausch motion carried.

Affordable Assisted Living preliminary budget estimates and schematic design approval - George Beyer presented preliminary budget figures for the project to the committee. Mr. Beyer felt that some changes to the project would help bring it in line with the target budget figure. The committee agreed that changing the orientation of the building would reduce the cost of importing soil to site. Jeff Holzauer presented the final schematic design for the committees approval including landscaping. Mr. Holzauer will submit the schematic design to the West Bend Planning Commission for approval. The committee wants Mr. Holzauer to verify the size requirements for the street trees with the city. Mr. Somers will discuss with Doug Johnson dirt that needs to be removed from other county projects for possible use at Samaritan.

Paul Tuchscherer moved to approve the schematic design for the Affordable Assisted Living project and to authorize Mr. Holzauer to submit the design to the West Bend Planning Commission for approval, second by Brian Bausch, motion carried.

Preventive Maintenance Contract Award - The low bid for the 2006 - 2008 Preventive Maintenance Contract was submitted by Grunau Company for \$11,452 in '06, \$11,738 in '07, and \$12,031 in '08.

Brian Bausch moved to award the 2006 - 2008 Preventive Maintenance Contract to Grunau Company, second by Paul Tuchscherer, motion carried.

Liability Insurance Discussion - The County Clerks office informed Mr. Somers of the requirement to include liability coverage for personal injury and employment or discrimination issues at a cost of approximately \$30,000 annually at Samaritan. The previous insurance coordinator did not feel this coverage was necessary. The coverage will be retroactive to 1/1/05 and was not budgeted.

Reports from Administrator

Meals on Wheels - The contract for Meals on Wheels will be bid this summer per federal requirements for the program.

Medicare Part D - On January 1, 2006 the new Medicare prescription drug benefit begins. The new plan requires seniors to sign up with a prescription drug provider who will provide drugs from a formulary. This area will likely have 5 - 10 providers to choose from, each with a different formulary. Samaritan needs to be proactive and choose a provider for the facility before January 1<sup>st</sup> with a wide formulary. Mr. Somers will go to more training and inform the committee as the situation commences.

State Survey - The state surveyors were in the building June 6<sup>th</sup> through June 9<sup>th</sup>. We didn't have deficiency free survey this time around. One big-ticket item that came from the survey is the requirement that we add over 700 linear feet of handrails to the building. We may need to postpone some planned physical plant changes to the third floor to pay for these handrails.

Brian Bausch moved to adjourn at 12:37 PM, second by Ralph Hensel, motion carried.

The next meeting is scheduled for July 19, 2005 at 9:00 AM.

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Dan Stoffel, Chairperson

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Larry Hoffman, Secretary

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Edward Somers, Administrator