

SAMARITAN COMMITTEE

March 22, 2005

9:00 AM

Present: Dan Stoffel, Larry Hoffman, Brian Bausch, Paul Tuchscherer, Ed Somers

Absent: Ralph Hensel

Also Present: Bill Kurer, Scott Derge, Kathie Braun, Jeff Hadtfield, Doug Johnson

Meeting called to order at 9:00 AM.

Larry Hoffman moved to approve the minutes of 2/22/05, second by Brian Bausch, motion carried.

Preventive Maintenance Contract Discussion - The preventive maintenance contract is up for re-bidding. The last time we bid this contract we saved a significant amount of money over the contract with Johnson Controls, more than \$40,000 annually. The county will be bidding all buildings this time around, however, Samaritan will be a stand alone bid. The reason being the administrative services committee may want to choose a different vendor than Samaritan.

Update on 2004 year end financial position - The 2004 books have been closed, an accounting error resulted in Samaritan having a less positive year end than was reported at the February meeting, however, Samaritan still finished in the black.

Closed Session

Paul Tuchscherer moved to go into closed session at 9:44 AM to conduct the administrators annual performance evaluation, second by Larry Hoffman, motion carried. Roll call taken.

Paul Tuchscherer moved to return to open session at 10:14 AM, second by Larry Hoffman, motion carried. Roll call taken.

Return to Open Session

Leave Samaritan for tour of Cedar Community Residential Care Apartment Complex, Cedar Bay West, at approximately 10:15 AM - The Samaritan Committee went by bus to tour a Residential Care Apartment Complex at Cedar Community. The purpose of the tour is to give the committee increased understanding of the physical plant requirements of a Residential Care Apartment Complex, and the regulatory requirements prior to interviewing architects for the Affordable Assisted Living project

Return to Samaritan Health Center - The Samaritan Committee arrived back at Samaritan at 12:18 PM.

Affordable Assisted Living Project discussion - The committee gathered a lot of valuable information from the visit to Cedar Community. The committee felt they have a good baseline for interviewing the architects. The committee also felt that to achieve quick fill-up, the project should open by summer of '06. The committee felt that architect selection should occur the same day as the interviews to maximize design, and regulatory approval time. Further, the committee wants a tour of sample facilities designed by the selected architect in the week or two following selection to give the committee ideas to pass on to the architect so design work can begin immediately. The committee instructed Mr. Somers to have Purchasing notify bidding architects of these changes, and to contact George Beyer to develop deadlines for the selected architect to facilitate a Summer '06 opening. The committee also instructed Mr. Somers to contact the West Bend Little League to inform them of the project timeline, and the possibility that they would lose use of one or more diamonds for 2006.

Reports from Administrator

Annual Report - Mr. Somers will give the Samaritan annual report to the county board on April 5<sup>th</sup>, instead of the sheriff. The sheriff will give his report in May.

Plant Operations Director - The Domestic Services Supervisor is retiring at the end of June. Mr. Somers will bring a proposal before the committee next month to combine Maintenance and Domestic Services and create a Plant Operations Director position.

OHIO Committee - Mr. Somers has participated in the Washington County health insurance study committee. The committee is forwarding its' recommendations to the Administrative Services Committee.

Larry Hoffman moved to adjourn at 1:04 PM, second by Brian Bausch, motion carried.

The next meeting is scheduled for April 19, 2005 at 9:00 AM.

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Dan Stoffel, Chairperson

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Larry Hoffman, Secretary

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Edward Somers, Administrator