

SAMARITAN COMMITTEE
January 24, 2006
9:00 AM

Present: Dan Stoffel, Ralph Hensel, Larry Hoffman, Brian Bausch, Paul Tuchscherer, Ed Somers

Also Present: Ryan Raskin, John Kapal, Jeff Werner, George Beyer

Meeting called to order at 9:00 AM.

Paul Tuchscherer moved to approve the minutes of 12/20/05, second by Ralph Hensel, motion carried.

Assisted Living Project Change Orders - Ryan Raskin from Construction Management Group was present to discuss project change orders to date:

1. Opening of wall for connector	\$5,480.00
2. Additional Concrete Forming	\$2,167.00
3. Sanitary Manhole	\$2,700.00
4. Emergency Power Connection	\$4,278.00
5. Switched receptacles	\$1,872.00
6. Elevator Shaft Wall	\$1,586.00
7. 4" block wall at transocket	\$315.00
8. RFI 12 Roof Curb	\$900.00
9. Electrical Conduits (cr.)	(\$1,383.00)
10. Aluminum Fascia Material (cr.)	(\$3,625.00)
11. Eliminate Aluminum substrate at flat roof (cr.)	(\$770.00)
12. Corridor #023 Lighting (cr.)	(\$75.00)

Assisted Living Equipment Bids; Kitchen Equipment, Nurse Call System, Apartment Furnishings - Samaritan bid equipment for the project separate from the building as owner direct purchases.

Kitchen Equipment - Low bid was from Boelter on all items: Commercial undercounter dishwasher at \$4,017.00; Reach in one section refrigerator at \$1,655.00; Reach in one section freezer at \$2,042.00; Heavy Duty Microwave at \$331.00; Commercial electric range at \$3,490.00; Four well steam table at \$1,595.00; Sneeze shield at \$765.00; Manitowoc ice cuber at \$1,527.00; Pre-filter at \$86.00. The total for all kitchen equipment is \$15,499.00.

Nurse Call System - Low bid for the emergency nurse call system was Atlas Communications at \$12,550.

Apartment Furnishings - Low bid was from Kettle Moraine Appliance: Refrigerators at \$349.00, Ranges at \$289.00, Microwaves at \$75.00, Range Hoods at \$28.00, for a total of \$741/unit, or \$17,784.00 total

Paul Tuchscherer moved to award Kitchen Equipment to Boelter at \$15,499.00; Nurse Call System to Atlas Communications at \$12,550.00; and Apartment Furnishings to Kettle Moraine Appliance at \$17,784.00, second by Larry Hoffman, motion carried.

Construction Update - John Kapal was present to give an update on construction to date. The committee toured the construction site.

Write-Off Requests The committee was requested to write-off \$43,081.96 to close out 2005. The accounts were thoroughly researched by the accounting department and found to be uncollectible. Jeff Werner, accounting supervisor, appeared to discuss the write-off requests.

Paul Tuchscherer moved to write-off \$43,081.96, second by Brian Bausch, motion carried.

Closed Session

Larry Hoffman moved to go into closed session at 11:15 AM to conduct the administrators annual performance evaluation, second by Brian Bausch, motion carried. Roll call taken.

Paul Tuchscherer moved to return to open session at 11:47 AM, second by Larry Hoffman, motion carried. Roll call taken.

Return to Open Session

Reports from Administrator

Wendy Fearnside Tour - Wendy Fearnside, Bill Boeritger, and Carrie Molke will come to tour the new building on 1/26/06 to complete the final details on the CIP II Waiver slots awarded to the Fields.

Housing Manager - Mr. Somers will begin interviewing candidates for the housing manager position after January 25th.

Meals on Wheels - The Senior Dining program finished 2005 in the black

2005 year-end financials - Mr. Somers hopes to have a final report for the committee in February, March at the latest.

AB 802 - The bill providing an additional \$2.1 Million to County Homes has passed both houses of the state legislature and awaits the governors signature.

Elections - Due to construction at the courthouse, April, September, and November elections will be held at Samaritan.

Divestment Legislation - There is legislation in progress at the state and federal level to tighten up Medicaid divestment laws. Mr. Somers is working with Representative Strachota to ensure that Nursing Homes aren't hurt in the process.

Wandering Prevention - The new wandering prevention system is being installed.

Larry Hoffman moved to adjourn at 12:15 PM, second by Ralph Hensel, motion carried.

The next meeting is scheduled for February 21, 2006 at 9:00 AM.

Dan Stoffel, Chairperson

Larry Hoffman, Secretary

Edward Somers, Administrator