

SAMARITAN COMMITTEE
October 2, 2008
12:00 Noon

Present: Dan Stoffel, Ralph Hensel, Bob Adam, Philip Laubenheimer, Roy Justman, Ed Somers

Meeting called to order at 12:00 Noon.

Philip Laubenheimer moved to approve the minutes of 9/4/08 as amended, second by Bob Adam, motion carried.

Remodeling Project Change Orders – Ryan Raskin was present to discuss change orders.

	<u>Project Change</u>
1 Infill existing Bathroom doors w/masonry. No bond beam to carry load above.	\$ 27,422.00
2 Relayout Walls and Plumbing in the core area due to conflicts with existing.	\$ 3,712.00
3 Demo and relocate existing wasteline not on plan.	\$ 470.00
4 Remove 3 hot water convectors on 4th Floor north wing.	\$ 950.00
5 Add Fin tube pedestal covers at 2nd floor north offices.	\$ 6,381.00
6 Add 685SF of asphalt at front entry, so existing grades can blend into the mountable walk.	\$ 2,700.00
7 Eliminate the Preacton Fire Protection System from the IT closets.	\$ (10,700.00)
8 RFP #1 - Revised door schedule per state review.	\$ 4,053.61
9 Misc. Plumbing Valave Replacement	TBD
10 Misc. HVAC control replacement	TBD
11 Reroute Dryer Venting	TBD
12 Grading modifications at patios.	TBD
	<u>Project Change</u>
TOTAL	\$ 34,988.61
Starting Contingency	\$ 588,410.00
Project Changes	\$ (34,988.61)
Contingency Balance	\$ 553,421.39

Ralph Hensel moved to approve \$27,422 for change order #1, to infill the existing bathroom doors with masonry, second by Roy Justman, motion carried.

Supplemental payment/certified public expenditure program for county nursing homes resolution -

Bob Adam moved to approve the Supplemental payment/certified public expenditure program for county nursing homes resolution and forward to the county board, second by Ralph Hensel, motion carried.

Collections - Jeff Werner appeared before the committee to give a progress report on collections.

Mr. Werner has created a tickler file system for tracking Medicaid residents annual review date.

Write-off requests - The committee was requested to write-off \$2,687.45. The accounts were thoroughly researched by the accounting department and found to be uncollectible. Jeff Werner, Accounting Supervisor, appeared to discuss the write-off requests.

Bob Adam moved to write off \$2,867.45, second by Philip Laubenheimer, motion carried. (Ayes: Bob Adam, Roy Justman, Philip Laubenheimer. Nays: Ralph Hensel)

Reports from Administrator

Remodeling Update – Mr. Somers has been working with the purchasing department to bid out all the furniture, fixtures and equipment that are part of the remodeling project.

Union Contract Negotiations – The first meeting regarding the successor collective bargaining agreement will be 10/17/08. Dan Stoffel and Ray Heidtke will be on the bargaining committee.

Roy Justman moved to adjourn at 2:52PM, second by Bob Adam, motion carried.

The next meeting is scheduled for November 6, 2008 at 9:00 AM.

Dan Stoffel, Chairperson

Philip Laubenheimer, Secretary

Edward Somers, Administrator