

SAMARITAN COMMITTEE

May 15, 2008

9:00 AM

Present: Dan Stoffel, Ralph Hensel, Bob Adam, Philip Laubenheimer, Roy Justman, Ed Somers

Also Present: Amy Meyer, Jessica Trapp, Jeff Werner, Steve Brandt

Meeting called to order at 9:00 AM.

Ralph Hensel arrived at 9:30 AM.

Philip Laubenheimer moved to approve the minutes of 4/2/08, second by Bob Adam, motion carried.

Election of Officers -

Chairperson - Philip Laubenheimer nominated Dan Stoffel for Samaritan Committee Chairperson, second by Roy Justman. No further nominations were made for chairperson. Philip Laubenheimer moved to close nominations for chairperson, second by Roy Justman, motion carried. Voice vote was taken. Dan Stoffel is the Samaritan Committee chairperson.

Vice Chairperson - Philip Laubenheimer nominated Ralph Hensel for Samaritan Committee Vice-Chairperson, second by Roy Justman. No further nominations were made for vice chairperson. Philip Laubenheimer moved to close nominations for vice chairperson, second by Roy Justman, motion carried. Voice vote was taken. Ralph Hensel is the Samaritan Committee vice chairperson.

Secretary - Roy Justman nominated Philip Laubenheimer for Samaritan Committee Secretary, second by Bob Adam. No further nominations were made for Secretary. Roy Justman moved to close nominations for Secretary, second by Bob Adam, motion carried. Voice vote was taken. Philip Laubenheimer is the Samaritan Committee Secretary.

Committee Correspondence - Committee members interested in receiving agendas, minutes and other Samaritan information via electronic mail need to utilize a county e-mail address.

Sub-Acute Update, appearance by Amy Meyer - Amy Meyer, Samaritan's Cedar Crossing Sub-Acute Administrator, gave a progress report on operations.

Assisted Living Update, appearance by Jessica Trapp - Jessica Trapp, The Fields Assisted Living Housing Manager, gave a progress report on operations.

Collections - Jeff Werner appeared before the committee to give a progress report on collections.

Roy Justman moved to reduce the amount owed by resident # 4545 to just below \$5,000.00 and send to the County Attorney to file a small claim, second by Philip Laubenheimer, motion carried.

Ralph Hensel moved to postpone the involuntary discharge date for resident #4580 to June 16, 2008, unless all criteria for continued residency are met before that date, then the involuntary discharge will be rescinded, second by Bob Adam, motion carried.

Write-off Requests - The committee was requested to write-off \$2,423.41. The accounts were thoroughly researched by the accounting department and found to be uncollectible. Jeff Werner, Accounting Supervisor, appeared to discuss the write-off requests.

Philip Laubenheimer moved to write off \$2,423.41, second by Roy Justman, motion carried.

Reports from Administrator

Volunteer Luncheon - Attendance for the Volunteer Luncheon was up from the previous year. (202 from 180)

Laundry Detergent change - We will change to Venture Labs for Laundry Chemicals.

First Quarter financial update - The first quarter finances are tracking close to budget.

SEIU grievance appeal - SEIU is appealing the decision regarding the outsourcing of Housekeeping and Laundry.

Capital Improvement Program - The Capital Improvement Program request was updated to reflect the remodeling projects and roof replacement that have been approved.

Remodeling Update - The remodeling project was advertised May 12th and will be advertised again May 19th and May 23rd.

Ralph Hensel moved to adjourn at 11:45 AM, second by Bob Adam, motion carried.

The next meeting is scheduled for June 5, 2008 at 9:00 AM.

Dan Stoffel, Chairperson

Philip Laubenheimer, Secretary

Edward Somers, Administrator