

RADIO COMMUNICATIONS SYSTEMS COMMITTEE

Sheriff’s Department Training Room  
West Bend, WI

March 24, 2005  
9:00 a.m.

Present for Radio Communications Systems Committee: John Kohl, Don Berchem, Brian Bausch, John Stern, Herb Tennes, Daniel Goetz

Excused: Thomas Smith

Present for Radio Communications Systems Advisory Committee: West Bend Police Chief Ken Meuler, West Bend Police Department Dispatcher Kurt Lulich, Germantown Police Chief Pete Hoell, Germantown Communications Supervisor Lynn Schmidt, Jackson Police Chief Jed Dolnick, Hartford Police Department Lieutenant Tom Horvath, West Bend Fire Chief Jim Vest, Jackson Fire Chief John Skodinski, Newburg Fire Chief Peter Waldkirch, Newburg Fire Department Lieutenant Paul Fahey, Town of Jackson Emergency Management Ken Klumb, Richfield Emergency Management Robert Stuesser, West Bend Public Works Director Terry Kiekhaefer, Highway Commissioner Ken Pesch. GIS Manager Eric Damkot, Assistant Finance Director Nicole Theys

Also present: Administrative Coordinator Doug Johnson, County Board Chairperson Kenneth Miller, Sheriff Brian Rahn, Captain Dale Schmidt, Lieutenant Michael Hetzel, Purchasing Agent Bill Kurer, Secretary Gail Doughty

Chairperson Kohl called the meeting to order and read the Affidavit of Posting.

**APPROVAL OF THE FEBRUARY 3, 2005 MEETING MINUTES**

Moved by Mr. Tennes, seconded by Mr. Stern to approve the February 3, 2005 meeting minutes. Motion carried.

**INTRODUCTION OF ADVISORY COMMITTEE MEMBERS**

Sheriff Rahn welcomed the Advisory Committee and everyone in attendance introduced themselves. Sheriff Rahn stated that the seven members of the Radio Communications Systems Committee are the voting members and have the final vote of anything that takes place.

**ELECTION OF VICE-CHAIR**

Mr. Goetz nominated Mr. Stern as Vice Chair of the Radio Communications Systems Committee. There being no further nominations, nominations were closed and Mr. Stern was duly elected Vice Chair.

**REVIEW RFP DRAFT**

A draft of the RFP was distributed. Purchasing Agent Kurer gave an overview of the proposal. Several changes and additions were made to the RFP Draft by committee members. Those changes and additions will be highlighted on a second draft, which will be mailed to all committee members for review before the next meeting.

The committee requested that representatives from Ozaukee and Waukesha Counties be invited to attend the next meeting to discuss their experience with a new radio system, and consolidated dispatch.

**NEXT MEETING DATE**

The next meeting will be held on April 14, 2005 at 9:00 a.m. in the Sheriff’s Department Training Room.

**ADJOURNMENT**

Moved by Mr. Tennes, seconded by Mr. Goetz to adjourn at 10:55 a.m. Motion carried.

Brian K. Rahn, Sheriff