

1 **RADIO COMMUNICATIONS SYSTEMS COMMITTEE**

2
3
4 Sheriff's Department
5 West Bend, Wisconsin

October 1, 2009
9:00 a.m.

6
7 Present: John Stern, Rick Gundrum, Dan Goetz, Brian Bausch, Don Berchem, Herb Tennies,

8
9 Also Present: Paul Fahey, Dale Schmidt, Kim Nass, Mike Hetzel, John Schrader, Steve Gonwa, Rich Abbott, Dean
10 Schmidt, Bill Kurer, David Gelyana, Dominick Arcuri, John Eckert, Gail Doughy

11
12 Chairperson Stern called the meeting to order and read the Affidavit of Posting.

13
14 **MINUTES**

15 Motion by Mr. Gundrum, second by Mr. Bausch to approve the September 3, 2009 Radio Communications Systems
16 Committee Meeting Minutes. Motion carried.

17
18 **UPDATE OF COUNTYWIDE RADIO SYSTEMS PROJECT – Appearance by RCC Consultants and Harris**
19 **Corporation**

20 Mr. Arcuri and Mr. Caruso (via telephone) gave PowerPoint presentations with updates on the radio project.
21 Letter of Concurrence has been received from Moorland Township in Michigan and accepted 9/24 by FCC. FCC
22 should grant the license by end of October. Testing is scheduled to begin Monday, October 5, 12 hours per day for
23 two weeks. Completion date is 10/16. Complaints of interference have been received from two frequencies—(1) UW
24 Oshkosh issues have been minimized and (2) Neenah—still under investigation to determine extent of the problem
25 which will take two weeks. Interference could be due to older equipment they are using. There was further
26 discussion about frequency interference. Sheriff Schmidt and Mr. Stern expressed their concern that we were
27 deviating from RCC's Radio Project Schedule and Coverage Testing Recommendations dated September 4, 2009.
28 Ms. Nass also voiced her concern about taking shortcuts in voice testing. There was further discussion about the
29 testing schedule. Mr. Arcuri stated that if the testing is not completed by October 15 we will go to the contingency
30 plan. Mr. Caruso stated that Harris never committed to October 15 but they are working toward it. The issue of
31 payment to Harris was brought up. Ms. Nass stated that the payment issue would be discussed at a different time and
32 that Mr. Arcuri will take the lead. Status of Cutover Plan - Mr. Caruso stated the cutover plan is in progress as it is
33 interdependent on frequency issues. Status of Budget – no major expenses. Sheriff Schmidt will send updated
34 budget to the committee. Status of Equipment Delivery and Vehicle Installs – Mr. Caruso stated that 100% of the
35 equipment has been delivered and waiting to be programmed, and vehicle installs will begin early December.

36
37 **CONSIDERATION AND MOTION TO ALLOCATE PROJECT FUNDS TO COVER SALARY AND**
38 **BENEFIT COSTS OF SHERIFF'S EMPLOYEES ASSISTING WITH RADIO SYSTEM VOICE TESTING**
39 Sheriff Schmidt requested the committee consider charging employee costs of testing to the radio project to minimize
40 impact on the operating budget. Mr. Abbott stated that the Finance Department would like to charge the Officers'
41 time directly into the radio project. Finance would create salary accounts within the budget center. Ms. Nass added
42 that it would be sales tax money to support the cost in the capital project.

43
44 Motion by Mr. Goetz, second by Mr. Bausch to allocate radio project funds to cover salary and benefit costs of
45 Sheriff's employees assisting with radio system voice testing for 12 hours per day for two weeks, not to exceed
46 \$10,000. Motion carried.

47
48 **NEXT MEETING DATE**

49 Next meeting will be held October 16, 2009 at 9:00 a.m. Location to be determined. Agenda item for the next
50 meeting will be Radios for DPW. A representative from Harris Corp. will be present at the next meeting. Mr.
51 Berchem requested a copy of the project schedule/chart for committee members by October 16. Mr. Arcuri will
52 provide the chart. Sheriff Schmidt will provide copies of the original chart.

53
54 **ADJOURNMENT**

55 Motion by Mr. Bausch and second by Mr. Gundrum to adjourn at 10:35 a.m. Motion carried.

56
57 Dale K. Schmidt