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RADIO COMMUNICATIONS SYSTEMS COMMITTEE

Sheriff's Department Training Room
West Bend, Wisconsin

August 6, 2009
9:00 a.m.

Present: John Stern, Rick Gundrum, Dan Goetz, Herb Tennies, Brian Bausch
Excused: Don Berchem

Also Present: Dean Schmidt, Paul Fahey, Dale Schmidt, Kim Nass, Mike Hetzel, John Schrader, David Gelyana, Dominick Arcuri, Joe Caruso, Scott Sievert, John Eckert, Paul Labonte, Bill Kurer, Lynn Schmidt, Rob Schmid, Mitch Maersch, Dave Rank, Gail Doughty

Chairperson Stern called the meeting to order and read the Affidavit of Posting.

MINUTES

Motion by Mr. Bausch, second by Mr. Gundrum to approve the May 19, 2009 Radio Communications Systems Committee Meeting Minutes with revision of line 27 and 28 to read as follows: Chief Franz discussed the Cedar Lake Volunteer Fire Company and the need for one mobile and four portable radios. Motion carried.

UPDATE OF COUNTYWIDE RADIO SYSTEMS PROJECT – Appearance by RCC Consultants and Harris Corp.

Mr. Arcuri, Mr. Caruso and Mr. Sievert gave PowerPoint presentations with updates on the radio project. The County has received every Letter of Concurrence that was required, they have been submitted to APCO, and it should be proceeding to pending status. Mr. Caruso discussed the issue of interference on the Erin Global Tower site due to Netwurx installing unshielded cables and the need to get it resolved. He stated he does not foresee any other issues with any other towers. Mr. Caruso will let the County know in the next day or so what the cost would be to the County to resolve this issue. Mr. Sievert discussed the test detail. Mr. Caruso asked if it is an acceptable change to the County for Harris to separate the paging from the trunk frequency, which would give better data. Acceptance from the county is needed to move forward. Mr. Arcuri recommended that we proceed in that manner. Mr. Caruso made a commitment stating that Harris will cover additional labor to complete testing by the end of October.

Motion by Mr. Gundrum and second by Mr. Goetz to proceed on RCC's recommendation to split out radio frequency testing from paging testing and any additional labor cost and expense related to this change will be covered by Harris. Motion carried.

Mr. Sievert discussed portable radio testing. The goal is to get all indoor portable testing done by full foliage. Mr. Caruso stated, "If I put labor in the field it will cost the County – note that." Nine hundred (900) grids will be tested. Four channels are available for trial--six is preferable. One hundred forty-five (145) buildings; schools, clinics, etc. will be tested starting 9/4/09. Sheriff Schmidt asked if there was a written cutover plan that is complete. Mr. Caruso responded that they have a high level cutover plan and will try in the next five to seven days to get the cutover plan to Mr. Schrader and Mr. Hetzel for evaluation.

Status of the Budget was discussed by Sheriff Schmidt.

CONSIDER FOR APPROVAL MOU WITH TOWN OF SCOTT

Washington County has agreed to purchase mobile and voice radios to be used by the Town of Scott on the Sheboygan County Radio System, and in exchange the town has agreed to release the radio frequency needed by the County.

Motion by Mr. Bausch and second by Mr. Gundrum to approve the MOU with Town of Scott. Motion carried.

CEDAR LAKE FIRE DEPARTMENT RADIO REQUEST – APPEARANCE BY CHIEF KEITH FRANZ

Sheriff Schmidt spoke on behalf of Chief Franz who was unable to attend the meeting. Chief Franz is requesting the County to purchase six new pagers for him to use in the new system. In 2013 when the narrow banding takes effect, the five pagers he currently has will not work in the system. Cost of the new pagers is approximately \$400 each.

Motion by Mr. Bausch and second by Mr. Gundrum to table the pager request to the next meeting. Chief Franz will be asked to provide the documentation that the six volunteer fire fighters are trained, that was requested of him at the May 19 meeting, and also provide documentation of the total number of calls to his department and documentation of insurance. This information will be requested to be sent to the committee prior to the next meeting for review by committee members. Motion carried.

CHANGE ORDER – HARRIS CORPORATION ELECTRICAL SERVICE INSTALLATION - FARMINGTON

Motion by Mr. Goetz and second by Mr. Bausch to approve Change Order #6 – Electrical Service Installation at the Farmington site. Motion carried.

1 **NEXT MEETING DATE**

2 Next meeting will be held September 3, 2009 at 9:00 a.m. (*Room 2024 at the Government Center*)

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4 **ADJOURNMENT**

5 Motion by Mr. Goetz and second by Mr. Bausch to adjourn at 10:32 a.m. Motion carried.

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Dale K. Schmidt